



# St.Thomas College of Arts and Science

Koyambedu,Chennai-107.



## Notice

31/05/2021

All the members of IQAC are hereby informed that a meeting would be held **at 11.00 am in Google meet on 02/06/2021** under the Chairmanship of Principal. The following is the agenda of the meeting:

### Agenda:

1. Confirmation of minutes of last meeting
2. Online Admission
3. Odd Semester Lesson plan for the academic year 2020-2021.
4. Online Class Schedule
5. Any other Matter

  
IQAC Coordinator

  
Principal & Chairman of IQAC  
Principal  
St. Thomas College of Arts and science  
# 140/6, St. Thomas Nagar, New Colony  
KOYEMBEDU, CHENNAI - 600 107



## St.Thomas College of Arts and Science

Koyambedu,Chennai-107.

### Minutes of the IQAC meeting held on Jun 02, 2021

As per the notice circulated on **31/05/2021**, the meeting was held on **02/06/2021, 11.00 a.m.** in the Google Meet Platform. The following members were present in the meeting:

#### Members Present:

1. Dr. N. Thangavel –Chairperson.
2. Mr. Shibi Mathai –IQAC Coordinator
3. Dr. M. V. Nagarajan-Member
4. Dr. P. Shanmugam- Member
5. Dr. Susan Abraham- Member
6. Mrs. P. Mala- Member
7. Mr. E. Muruganandam- Member
8. Mrs. Judy Anitha- Member
9. Mr.R.Thirumavalavan-Member
10. Ms. M.Shanthi- Member
11. Dr. R. Manjula- Member
12. Dr.S. Gomathi- Member
13. Mrs. K. Kumari- Member
14. Mrs. J. Nisha Daphne- Member
15. Ms. Preethi Kethsial- Member
16. Mr.T.Mariselvam-Member
17. Dr.K. Karthikeyan-Member
18. Dr. T. Selvaganapathi- Member
19. Dr.K.Ramprabha-Member
20. Dr.Karunakaran-Member
21. Mrs. Sobha John- Asst.Administrative officer

- **Agenda -1:** Minutes of the meeting held on 04<sup>th</sup> Jan 2021 was read and it was passed by Dr.K.Karthikeyan and Seconded by Dr. S.Gomathi.
- **Agenda -2:** As the covid wave continues it was decided to go for the purchase of automation software and do the admission through online
- **Agenda – 3 & Agenda -4:** HoDs were insisted to prepare the schedule for the odd semester.

#### Any other Matter

The principal insisted all the staff to show their efforts in getting the admission filled through social media ads and conduct the class effectively through online platform.

Shibi Mathai,  
IQAC Coordinator,  
St. Thomas College of Arts and Science.

Principal  
St. Thomas College of Arts and Science  
#140/6, St. Thomas Nagar, New Colony  
Koyambedu, CHENNAI - 600 107  
St. Thomas College of Arts and Science.



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Attendance IQAC Meeting held on : 02/06/2021

S.No.	Name	Signature
1	Dr. N. Thangavel	
2	Mr. Shibi Mathai	
3	Dr. M. V. Nagarajan	
4	Dr. P. Shanmugam	
5	Mrs. Susan Abraham	
6	Mrs. P. Mala	
7	Mr. E. Muruganandam	
8	Mrs. Judy Anitha	
9	Mr.R.Thirumavalavan	
10	Ms. M. Shanthi	
11	Mrs. R. Manjula	
12	Dr.S. Gomathi	
13	Mrs. K. Kumari	
14	Mrs. J. Nisha Daphne	
15	Ms. Preethi Kethsial	
16	Mr.T.Mariselvam	
17	Dr.K. Karthikeyan	
18	Dr. T. Selvaganapathi	
19	Dr.K.Ramprabha	
20	Dr.Karunakaran	



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## Action Taken Report

Plan of Action	Action Taken
Purchase of Automation Software	Iboss from apple g web technology was purchased
Admission Process	Admission was done in the newly purchased cloud-based system
Virtual Programs	Departments were encouraged to conduct online classes and webinars for the benefit of the students and it was done

  
Shibi Mathai,  
IQAC Coordinator,

  
Dr.N.Thangavel  
Principal,  
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