



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ST.THOMAS COLLEGE OF ARTS AND SCIENCE

ST THOMAS NAGAR KOYAMBEDU
600107

<http://www.saintthomascollege.com>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

St. Thomas College of Arts and Science was established in 1999 as a co-education institution with the motto of "Let there be Light". It offers 13 Under Graduate courses and three Post Graduate Courses in the shift I and 8 Under Graduate courses in shift II. Campus life emphasizes extra academic activities, leading students to new avenues. We believe that enlightening through learning and the growth of knowledge leads us to an awareness of a creative spirit. In a country where education is held in very high esteem and the teacher is equated to God, we dedicate ourselves to imparting these values among the students to be responsible individuals. We are, hence, confident that our students equipped with such capabilities will emerge as valuable contributory assets to the development of the organizations they serve as well as to the nation.

Vision

- To provide quality education that fosters the spirit of learning and seeking knowledge in every possible way.
- To spawn creative, globally competent, highly employable and disciplined professionals through an innovative synergistic model of education that promotes academic excellence and professionalism.

To constantly upgrade the standards of teaching and learning in every field they choose. To build a good rapport between the academia and any institutions

Mission

Our mission is to provide a supportive Christian environment for students to achieve academic achievement, intellectual development, and personal growth.

- To impart education that caters to the growing challenges of the higher learning and social needs of our nation.
- To train the students through innovative instructional techniques and steer them towards higher thinking.
- To assist the students to acquire healthy and useful experiences leading to holistic progression.
- To promote value-based education, sensitizing the students to social responsibility and good citizenry

The college communicates its values and missions through its website <http://www.saintthomascollege.com/calendar>, staff meetings, socio-activities, and orientation programs.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The College is functioning under the supervision of the board members of the ST. Thomas Orthodox Syrian Cathedral Parish Trust of St.Thomas Orthodox Cathedral, Broadway. The Trust takes utmost care to keep the surplus amount for enhancing infrastructure facilities for effective learning.
- Located in a strategic point in the metropolitan city, the college has easy access for many aspiring students in the vicinity to pursue their higher education.
- The fee structure of the college has been designed in a way that the students, whose parents have meagre income, choose this college as they can afford to pay the fee with ease. The fee structure is much less, compared with that of any other college in the city.
- The College has highly qualified faculty. Out of 168, most of the faculty are Doctorates and NET/SET qualified.
- E-governance is an important strength of the College. Paperless work has been practised by all the Departments and it has also been put in place at the office. Most of the stakeholders, in a survey, are content with the Governance process, viewing it as effective.
- Everyone on the campus maintains environmental sustainability practices with careful attention. An awareness camp is being conducted by NSS to keep them environmentally friendly and make them responsible citizens.
- Value education is systematically given importance and separate classes are conducted every week to inculcate in them values in personal and social life.
- NSS conducts disaster management initiatives by bringing in experts to keep the faculty and the student community aware of the precautions to be adopted in times of emergency.
- The College has excellent sports facilities for both indoor and outdoor games, including grounds for basketball and volleyball.
- A Counselling Centre on the campus can be accessed at any time by the students.

Institutional Weakness

- The majority of the students are first-generation learners, coming from backward classes and economically disadvantaged sections. Hence it is a challenge to uplift them.
- There is a scarcity of staff/students exchange programmes with institutions of national and international repute.

Institutional Opportunity

- Skill Development Programs are conducted to accelerate the rate of student placements and have them acquire the necessary employable skills. The experts from various agencies are outsourced for this purpose.
- Staff and students are encouraged to develop apps to help the learning process of the students.
- Blended learning will help to expand the reach of the college.
- National Service Scheme renders service to rural areas on the outskirts of the city.
- The activities of the various students' clubs are expanded and the number of participants is on the increase to improve their creative skills and growing awareness of social issues.
- The students are assisted and trained for participating in the National Level Cultural Competitions
- The NSS conducts medical camps for the low socio-economic residents of the neighbourhood.

Institutional Challenge

- The dominance of the mother tongue / regional language is a kind of obstacle in their learning process, making it a challenge in imparting soft skills to students from rural areas.

Special and individual attention is to be given to many students as they are engaged in part-time jobs to pay their fees or their family condition is such that they have to look after their parents.

- Though we are offering financial assistance to a limited number of students, we could not provide monetary benefits to all of the students belonging to the lower strata of society.
- The Innovation initiative of the college E-governance, though practised effectively, is yet to be patented.
- The absence of a hostel facility is a big liability for women students.
- The bus facility is needed for the students coming from far-off distances. Though the students are availing of government bus passes at a less cost, they find it difficult to report to the college on time in the morning.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curricula for the eight undergraduate programs of Arts and Science are aligned with the University of Madras' vision and mission. The arts and Science curriculum focus on social, psychological, and knowledge acquisition, with laboratory, project work, technical report writing, and training in the latest software and technologies. The curriculum provides life skills through Value education, Professional Ethics, Skills Development, Economics and Finance, and co-curricular activities. Postgraduate courses offer advanced courses and research to increase employment options.

Teaching-learning and Evaluation

Remedial classes and bridge courses are offered to help slow learners. Institute recruits faculty to improve the Teaching-Learning process, assigns courses, conducts assessments, and prepares lesson plans. Modern teaching methods and techniques are used to bridge the gap between curriculum and industry requirements. The University of Madras has revised its examinations and evaluation system to make it more efficient.

Research, Innovations and Extension

Faculty are encouraged by the institution to undertake research by providing them with materials in the form of books and journals. They are also granted leave and permission to attend conferences, Faculty Development Programs and paper presentations. They are also encouraged to publish articles in UGC-recognized journals.

Infrastructure and Learning Resources

- The Institute has ICT-enabled classrooms, laboratories, sports facilities, and a beautiful environment.
- The college has a large auditorium, seminar halls, board rooms, conference rooms and all equipped with ICT.
- The college website provides essential information and the Google classroom is used for teaching-learning, with emergency notes, ERP-SMS, Webinar and Alumni talk series, and Google meet licenses.
- The institution provides updated books and journals, Autolib Software Systems, reading space, reprographic facilities, and NDLI membership for access to e-resources.
- CCTVs are installed to monitor campus activities and power management and maintenance departments ensure uninterrupted power supply and maintenance.
- The Institution provides Cafeteria, Books & stationery, Power Distribution Systems, Elevators, Air-conditioners, Fire-Fighting Equipment, RO drinking water, and Water-Coolers.

Student Support and Progression

The establishment assists students in terms of academics, global development, and advancement.

- Equity Action Plan supports economically and socially disadvantaged students.
- Skills improvement and development programs focus on communication, soft skills, technical skills, and CRT.
- Bridging courses are offered to students with academic disabilities to bridge the gap between diploma and program.
- The institute has a proctorial system with 20 students and counselling provided by a professional Student Counsellor.
- Consistent academic and other support has led to increased investment selections, earnings, and exam results.
- Students are involved in planning and organising events.
- Students are represented on academic and administrative boards and committees to resolve student complaints.
- Alumni association contributes to college growth through financial and non-financial efforts.

Governance, Leadership and Management

- The principal carries out policies of the management committee and Board of Governors, faculty representation on BOG, Academic Council, and Board of Studies, and E-governance for admissions, finances, and examinations.
- Welfare programmes provide financial aid, gratuities, marriage allowances maternity leaves, and provident funds for faculty and staff development.
- Participation in seminars, conferences, faculty development programmes, and refresher courses is encouraged.
- To improvise educational credentials faculty's workload should be reduced, and their leave should be paid off.
- The institute has a clear budgeting and auditing policy, an IQAC cell in charge of quality issues, and additional courses to improve placements.

Institutional Values and Best Practices

- College provides safety, security, and counselling for female staff and students.
- The college takes steps to manage the campus in an environmentally responsible manner.
- Students participate in Swachh Bharat initiatives, blood donation drives and eye check-ups.
- The Student Code of Conduct and Administrative Manual outline the duties of administrative departments.
- Enhancing employability through training in communication, logical thinking, Listening Speaking Reading and Writing [LSRW], group discussions, and interview skills.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST.THOMAS COLLEGE OF ARTS AND SCIENCE
Address	ST THOMAS NAGAR KOYAMBEDU
City	CHENNAI
State	Tamil Nadu
Pin	600107
Website	http://www.saintthomascollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	N.thangavel	044-24793069		-	
IQAC / CIQA coordinator	Shibi Mathai	044-24793070	8838440024	-	shibimathai@saintthomascollege.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Tamil Nadu	University of Madras	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	ST THOMAS NAGAR KOYAMBEDU	Urban	3.83	182392

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,B A English,ENGLISH	36	PLUS TWO	English	70	69
UG	BCA,B C A, COMPUTER APPLICATION	36	PLUS TWO WITH COMPUTER SCIENCE OR MATHS OR COMMERC E	English	165	165
UG	BBA,B B A,BUSINESS ADMINISTRATION	36	PLUS TWO	English	301	290
UG	BCom,B Com General ,GENERAL	36	PLUS TWO WITH COMMERC E AND ACCOUNTS	English	378	374
UG	BCom,B Com Corporate Secretaryship,C ORPORATE SECRETAR YSHIP	36	PLUS TWO	English	301	299
UG	BCom,B Com Bank Management,B ANK MANAGEMENT	36	PLUS TWO	English	147	143
UG	BCom,B Com Accounting And Finance, ACCOUNTING AND	36	PLUS TWO WITH COMMERC E	English	210	210

	FINANCE					
UG	BSc,B Sc Mathematics,MATHEMATICS	36	PLUS TWO WITH GENERAL MATHEMATICS	English	50	44
UG	BSc,B Sc Psychology,PSYCHOLOGY	36	PLUS TWO	English	55	54
UG	BSc,B Sc Computer Science,COMPUTER SCIENCE	36	PLUS TWO WITH COMPUTER SCIENCE OR GENERAL MATHS	English	160	160
UG	BSc,B Sc Electronic Media,ELECTRONIC MEDIA	36	PLUS TWO	English	30	30
UG	BSc,B Sc Visual Communication,VISUAL COMMUNICATION	36	PLUS TWO	English	55	55
UG	BSc,B Sc Computer Science With Data Science,COMPUTER SCIENCE WITH DATA SCIENCE	36	PLUS TWO WITH COMPUTER SCIENCE OR MATHEMATICS	English	55	55
UG	BCom,B Com Computer Application,COMPUTER APPLICATION	36	PLUS TWO	English	70	67

	N					
PG	MSc,M Sc Electronic M edia,ELECT RONIC MEDIA	24	ANY UG DEGREE	English	22	21
PG	MSc,M Sc Visual Com munication,V ISUAL COM MUNICATI ON	24	ANY UG DEGREE	English	20	20
PG	MCom,M Co m,GENERA L	24	ANY COMMERC E DEGREE	English	40	34

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				169			
Recruited	0	0	0	0	0	0	0	0	86	83	0	169
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				169			
Recruited	0	0	0	0	0	0	0	0	86	83	0	169
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				41
Recruited	12	29	0	41
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				41
Recruited	12	29	0	41
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	4	0	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	50	34	0	84
M.Phil.	0	0	0	0	0	0	30	42	0	72
PG	0	0	0	0	0	0	6	7	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1472	0	0	0	1472
	Female	542	1	0	0	543
	Others	0	0	0	0	0
PG	Male	65	0	0	0	65
	Female	10	0	0	0	10
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	184	178	126	84
	Female	165	156	176	125
	Others	0	0	0	0
ST	Male	3	1	1	3
	Female	0	2	0	1
	Others	0	0	0	0
OBC	Male	667	611	559	372
	Female	277	317	283	209
	Others	0	0	0	0
General	Male	572	546	416	277
	Female	18	32	9	13
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1886	1843	1570	1084

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>In line with NEP, St.Thomas College of Arts and Science, as an affiliated college to the University of Madras, follows the curriculum prescribed by the University. Along with it, it offers value-added courses to promote interdisciplinary among the students. For instance, the students of the Commerce and Management streams are offered courses like Spoken English and Competitive English and the students of English are given courses like MS Office and Excel. Besides, the students choosing electives as part of the prescribed curriculum could be sent to avail the lab facilities in other Departments. The students of the English Department are sent to avail the lab facilities of the Visual Communication</p>
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	Department for their electives such as 'Journalism' and 'Media and Literature' is a case in point in this regard.
2. Academic bank of credits (ABC):	As an affiliated institution, it offers credit-based courses and functions as per the curriculum and organizes community engagement and social service activities for the fulfilment of the programs. To keep abreast of the latest trends in the Arts, and Science streams, the curricula of the certificate courses have been updated periodically by the faculty experienced in curriculum design and pedagogy. The college has collaborations and MoUs with agencies of national repute, enhancing its satisfactory state of internationalization of education.
3. Skill development:	Skill is an important recognition in the competitive world. Skills one possesses show that he or she is employable. As an institution affiliated with the University of Madras, it offers courses on soft skills in all the streams. They help in polishing, promoting and fine-tuning the skills of students to cater to the needs of emerging social and industrial opportunities.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Located in a multilingual region, the institution promotes the exchange of linguistic and cultural traits of heterogeneous groups. The students get an opportunity to develop their multilingual capacity in Tamil, Hindi, French and English alike. The courses like Basic Tamil and Basic French and the inclusion of the moral ethics of Indian tradition as part of Value Education show the institution's integrity towards rich Indian culture and the ancient tradition of Tamil.
5. Focus on Outcome based education (OBE):	The Institution already follows Outcome-Based Education with a customized lesson plan manual which clearly states, Course Outcome, Program Specific Outcome and Program Outcome. Students are made aware of their COs, POs and PSOs through the curriculum and orientation program. Attainment of Outcome is analyzed and assessed at the end of the program and brought to the notice of the students.
6. Distance education/online education:	Around the world, there has been a noticeable change in the ways that people teach and learn, and there has been a big shift from entirely in-person instruction to a hybrid of in-person and online instruction. The widespread acceptance of online learning, including MOOCs, is evidence of this. India is staying current with this new paradigm as well. For several years, we

have encouraged both our faculty and students to sign up for and take exams through SWAYAM-NPTEL. Students who qualify can work full-time internships in relevant fields. The students benefit from this in two ways: they gain industry-required skills and a good career opportunity.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. It was set up in 2017
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. Both the coordinators are appointed by the College. And, it is actively functioning. Yes, they are voluntarily involved in creating awareness on the fundamental rights of voting among the people by conducting programmes and drives in the rural areas of the Chennai District.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The members of the ELC, with the help of the local people, were conducting various programmes, including voter awareness campaigns, mainly in the areas of Poonamalle, Koyambedu, Thirumazhisai, Ambattur and Tondiarpettai, in order to enhance the participating of the under-privileged sections of the society. They also supported the disabled and the senior citizens to reach the spot and helped them voluntarily to cast their votes. Besides, they assisted the election administration by participating in checking ID proofs and other relevant documents.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Yes. Awareness drives on voting were taken by the College to promote democratic values among the students and public and enhanced their participation to educate the general public regarding their voting rights. The following students participated under the guidance of Dr.S Prem Kumar in the drives conducted in the areas of Poonmalle and New Colony, Koyambedu. 1. R Gaythri (B.Sc psy) 2. U Shankar (B.Sc Psy) 3. S Akash (B.Com CS) 4. Lakshmi Priya (B.Com CS) 5. Prasanth M (BBA) 6. Deepan V (B.Com Gen) 7. Dinesh B (B.Com Gen) 8. Karthick (BA Eng) 9. Yuvaraj (BA Eng) 10. Vignesh (BA Eng)
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by	The Electoral Literacy Club (ELC) volunteers and coordinators had taken the initiatives by listing out

ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

the first –year students of all streams who have not enrolled their names in the electoral roll as voters. They also enlightened them on the voting rights and the proper procedure to enrol their names by organising workshops

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5195	4382	3438	2609	2260

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 213

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
174	142	118	100	88

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1520.43	1229.27	2019.55	892.53	567.06

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Academic Calendar: At the beginning of each academic year, the Institute publishes an academic calendar for internal evaluation. This calendar is posted on every department bulletin board and available at <http://www.saintthomascollege.com/> . Co-curricular activities include workshops, conferences, seminars, online courses, research activities, and guest lectures.

Teaching Plans: The allocation of classes for each semester is determined by the respective HoDs and the faculty prepares a 'Lesson Plan' to divide teaching hours according to the number of credits.

Projects: Students are encouraged to present projects and complete project/internship work in the final year to strengthen their knowledge, write and present technical reports, and learn the benefits of teamwork. They are also encouraged to participate in technical and ideation contests..

Laboratory: Lesson plans are developed for each laboratory course, manuals are prepared, students keep a laboratory record, handouts are prepared, and class and lesson plans are attached to attendance records. Effective implementation is reviewed by HoDs and Principal, and comments are shared with faculty.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Add on /Certificate/Value added programs offered during the last five years

Response: 154

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 65.87

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3070	3185	2360	1635	1530

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The college has added courses to support students' growth, such as Human Values and Professional Ethics and Environmental Studies. Open courses are available in topics such as disaster management and non-conventional energy sources.

Human values and professional ethics:

The university provides two classes—Human Values and Professional Ethics—as credit courses throughout the academic years in an effort to instill moral, social, and ethical values. These classes aid students in developing a global perspective on their job, community, and self. It places a strong emphasis on having a comprehensive knowledge of moral behaviour, as well as on being trustworthy and aware of others. In order to promote national integrity, human values, and communal harmony, the college also holds blood

donation camps, eye camps, Swacch Bharath, and awareness programmes.

Environment studies:

Focuses on the significance of natural preservation, administration, and sustainable growth. Students receive experiential learning through outdoor trips, which raise their consciousness of their parts in the ecological equilibrium and supplement the academic information taught in the course paper. Students are prepared for and urged to participate in environmental events such as outdoor plays and displays. Students' collaboration, leadership, goal-setting, time-management, and other professional skills are improved by taking courses in language and communication skills, life and managerial skills, spoken and presentation skills, and personality development. Students can learn and comprehend professional ethics in reality by participating in related internships and project work.

The institution is committed to bringing together different disciplines. In order to achieve this, co-curricular activities on important topics like gender, the environment's sustainability, human rights, social responsibility, and ethics are arranged at the administrative and academic levels. World AIDS Day, International Women's Day, International Day Against Human Trafficking, International Youth Day, World Sight Day, Youth Liberation Day, International Day of the Differently Abled, International Human Rights Day, and World Cancer Day are observed and honoured for social peace.

National Service Scheme:

The college also has a thriving NSS division that promotes student involvement in initiatives like tree planting, the Swacch Bharat Abhiyan, and spreading knowledge about alternative energy sources, water and power saving. The college's Eco Club organises yearly Eco Week to emphasise the significance of environmental protection and hosts special talks on environmental consciousness.

Gender Sensitization:

The "Human Values and Professional Ethics" course has a section on social duty that emphasises civic virtues and civic sense while emphasising problems pertaining to women's dignity at home and at work. Gender sensitization-related discussions, debates, and special talks are planned. Every year, International Women's Day is observed with enthusiastic student involvement. Additionally, unique lectures are organised to inspire women to investigate career options in science and technology.

The student counsellor offers advice to pupils on matters of gender equity and other relevant topics. There is also a special committee working on gender equity problems, made up of female staff members and female students.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 61.66

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 3203

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 93.49

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1886	1843	1570	1084	889

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1953	1903	1736	1212	974

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 95.45

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1296	1265	1145	794	635

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1350	1320	1205	831	674

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio**2.2.1**

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 29.86

2.3 Teaching- Learning Process**2.3.1**

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Keeping in mind the traditional method of teaching in which teachers play a vital role in the learning process, our institution adopts effective student-centric methods to keep the students on the center stage, thereby helping them develop their critical and creative skills in long run.

Experiential Learning

Our institution's aim is to provide best education. It strongly believes in the first-hand, total experience. Thus, it juxtaposes the experiential learning with the theoretical knowledge and promotes it full-fledged.

- Every even- semester, students make industrial visits to sharpen their understanding of the subjects prescribed.
- A two or three-day study tour is arranged for third-year students, that aims to make every participant get his own learning experience. NSS students are sent to rural areas of Chennai for voluntary service, to make them realize the problems and difficulties of the rural people, at the grassroots levels.
- PG students of Electronic Media submits project in their even semester and a rigorous academic

drilling is given for collecting and organizing data, for analyzing and speculating the data and guiding them to write the thesis based on the project using the research methodology.

- The students of Commerce, Visual Communication and Psychology are engaged in organizational based internships, which help them learn nuances in their fields.
- To enhance research acumen and vigor, the students of UG and PG programs are encouraged to present and publish articles in their domains.

Participative learning

The best way to enhance one's learning process is to become part of the learning environment. Our institution promotes this natural kind of learning by organizing various activities and programs as part of the curricula. Keeping in mind the holistic developments of the students, everyone is given chances to identify his/her talents through these programs.

- Students regularly participate in several inter-departmental academic activities conducted in every semester. They also participate in inter-collegiate cultural festivals and sports tournaments conducted in other colleges.
- The Departments have various clubs, which conduct many events periodically. For instance, the Reading, Poetry and Drama Enactment clubs of the Department of English, conduct club activities inviting the students of different streams to participate.
- The submission of assignments and the presentation of seminars, the components of the Internal evaluation, are monitored closely to bring out the best in them.

Problem Solving Methodologies

- Group Communication is conducted on current issues, which need social awareness and participation from the student community. The lapses and gaps in their discussions are critically looked into and analyzed in different angles.
- Brainstorming session is conducted on case studies relevant to their professional areas. The teachers facilitate the participants to find out the root causes of the issues during the session and suggest remedial measures to solve the problems.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100**2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
174	142	118	100	88

File Description**Document**

Upload supporting document

[View Document](#)**2.4.2****Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)****Response:** 54.02**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
111	85	62	43	35

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1****Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:****2.5 Evaluation Process and Reforms**

2.5.1 Mechanism of Internal/External Assessment is transparent and the grievance redressal system is time-bound and efficient.

St. Thomas College of Arts and Science has a transparent mechanism in conducting the internal / external assessments and in dealing with the issues that arise while addressing the grievances of the students. Students are aware of the internal assessment procedure in advance. The concerned faculties notify their performance on time and acknowledge the students who have excelled. They give special attention to the underachievers by pointing out the areas where they lapse and make them submit assignments or write class test to enhance their performance.

The Examination is an important part of the academic work

The work starts from the commencement of every academic year with a mention of the exact dates of the three internal assessments. Besides, the complete regulations regarding Continuous Internal Assessment (CIA) including examination pattern and evaluation criteria published in academic calendar and college website that help the students have a clear picture of the internal assessments.

Conduct of Internal Assessments / Model Examination

Exams are given to the students for the opportunity to improve their performance. CIA: 40% motivates the students to study continuously. The break-up of Internal Assessment as prescribed by the University of Madras is as follows: 10 % through Class Tests; 10% through Assignments, Projects, and Presentations; 5% through Attendance.

The subject handling faculties prepare question papers as per University pattern. The Controller of Examination (COE) Prepares the Invigilation list and make the Seating arrangements. There will be a process of overall result analysis. After the assessment being conducted by the COE, the subject in-charges evaluate the answer script and submit to the principal within a week. The respective faculties upload the marks timely in the college portal thomas.ibossems.com. The faculties prepare the internal grade sheets and finally uploads the internal marks into the University portal.

Procedure for conducting University Practical / Viva Voce Examinations

University issues a circular to schedule the Practical examination. HODs prepare the examination time table and provide the details of Internal examiner and the External examiner. The examiners set the question paper, value the answer scripts, and award marks. The External/Internal examiners conduct the viva voce for the project as per university protocol.

Conduct of University Theory Examinations

Candidates are permitted to appear for the semester examination after the registration through online in all courses according to the University regulations. The exam cell hands over the answer scripts to the University of Madras.

Reforms

Faculties conduct special classes for the slow learners to elevate their ability and boost up their academic performance. The faculties make the students have discussion on the subject via stream in Google

Classroom (GCR), monitor their involvement and observe their progress level periodically.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The college follows the curriculum/syllabus prescribed by the University of Madras.

Therefore, the College encompasses the specific knowledge, skills, and attitude, through which students can develop these aspects during their presence in the programme. The Program outcome is graded according to the level of education and skill sets to be attained. The department's mission and vision should be aligned with the program's PEOs, POs, and PSOs.

The institution has a well-planned approach to let professors and students know about the programmes and the results of its courses.

Information for the Faculty

- The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with “University of Madras” guidelines.
- During the departmental meeting, the heads of the departments discuss with the subject teachers about the different opportunities that are accessible to the students when the programme is over.
- Teachers create lesson plans while taking into account the number of hours that will be assigned to each unit.
- The teacher is fully informed of the subject's requirements.
- To improve the effectiveness of the curriculum, the institution offers a variety of value-added programmes, seminars, workshops, conferences, and industrial visits.
- Different channels are used to spread the learning objectives, including the college website, the principal's remarks to students and parents, alumni gatherings, and distribution in the classroom by concerned staff.
- Through the orientation programme, classroom discussions, expert lectures, and practicals, students are made aware of the course-specific outcomes.
- The college sends teachers to workshops, seminars, conferences, and FDPs to enlighten them and

help them achieve the goals while imparting knowledge in the classrooms.

- Teachers regularly take part in university-organized workshops on curriculum modification.
- Since many teachers also serve on syllabus subcommittees, perception and results are precisely controlled, improving the standard of instruction.
- In order to help current students better match with the defined course outcomes, successful alumni students are also encouraged to participate in interactions with both students and teachers at special events and meetings. They describe how their respective courses effected their careers.

Information for the Students

- The admission committee informs the parents and students of the program's outline and other events at the time of admission.
- Every academic year, an orientation event is held to get students ready for the year ahead.
- The department heads speak to the students and outline the program's scope.
- The marks allocated for each segment of the course and the specifics of how the students are given the internal marks are also disclosed to the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Pass percentage of Students during last five years

Response: 83.39

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1255	977	746	389	354

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1451	977	805	634	595

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.94</p>	
File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Introduction:

A good eco system has been created in the college to promote innovative and creative environment, opportunities were given for knowledge transfer, sharing ideas and learning about entrepreneurship. Sharing knowledge helps students to connect, learn and perform better, become stronger as professionals and entrepreneurs.

Entrepreneurship development cell

The entrepreneurship development cell (EDC) has been started up for encouraging innovative ideas from students. As a part of this initiative, programmes were conducted every year. The students participated in large numbers and showed interest in presenting innovative ideas and problem solving practices. As insisted by Mahatma Gandhi National Council of Rural Education, department of Higher Education, Ministry of Education and Government of India, our college Entrepreneurship Development Cell formed “Rural Entrepreneurship Development Cell” to collaborate and to build collective knowledge.

The Entrepreneurship development cell is committed to nurture and develop entrepreneurial skills among students in an experiential manner. Through the ED cell the college has created and moulded entrepreneurial thinking among students.

Institution Innovation Council (IIC)

The primary mandate of Institution Innovation Council is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes. IIC has been inaugurated on June 17th 2021 and provided necessary facilities and financial support to students to come out with more projects. A committee consisting of experts from diverse fields representing industry, banking and rural development are involved in short listing the ideas and processing the selected business plans. The institution actively conducted various programs for creating awareness among students regarding business plans start-ups and research activities.

Innovation based Activities

Faculties are encouraged to conduct research activities and make publications in the journals of repute for knowledge sharing. The EDC and IIC jointly conducted various seminars, symposiums, faculty development programme, workshops and conferences regularly for creation and sharing of knowledge. They are also encouraged to contribute to National and International conferences conducted outside the Institution. They are also encouraged to work towards intellectual property right for their innovative concepts. The faculties also delivers guest lectures and expert lectures in other institutions as part of knowledge sharing. The EDC and IIC encourages students to become self-employed and generate successful start-ups.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 70

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	16	18	5	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.32

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	11	16	18	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.18

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	6	11	4	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Introduction

Students of our institution are encouraged to take up extension activities so to fulfil the main aim objective of the Vision and Mission of our institution. The students are thus encouraged to participate in the extension activities such as Clubs, NSS, NCC, RRC, YRC etc. The active NSS Wing of our institution takes up projects to help the villages to keep clean and green, also conducting awareness programs on blood donation, cleanliness etc.

Activities for holistic development

Students through these activities learn responsibilities they have towards the society and the responsibility towards conserving the nature and environment. Our NSS Volunteers feels their responsibility and actively took part in the food distribution for the needy. Students are encouraged to visit orphanages to make them aware of the societal issues. The Students of our institution visited an Orphanage – Udhavum Karangal and actively worked on cleaning that environment.

Students actively took part for the beneficiary of the society by helping the needy people to avail medical care, especially children. Polio drop vaccination was given to children in Koyembedu as a part of this. A First aid training program was organized, through which both the students as well as the society became aware of the necessary things to be done as a first aid. All these programs develop in the students a sense of responsibility, accountability, integrity and human values towards achieving the vision and mission of the institution. The overall objective of the campaign was to promote the knowledge about the modes of tuberculosis transmission, Environmental factors in tuberculosis, Identification of tuberculosis suspect, Prevention of tuberculosis etc among the general mass.

NCC and Tamilnadu Fire and rescue department as part of Azaad Ki Amrit Mahotsav encouraged the students to participate in the Fire prevention and firefighting so make aware them and the public to what to be done and what not to be done during fire emergencies due to natural and manmade disasters.

The Puneet Sagar Abhiyan is a nationwide campaign launched by NCC, Government of India, to clean Beaches and other water bodies including rivers & lakes, by removing plastic & other solid waste. Our students actively took part in this campaign by removing waste from Marina Beach, and in association with NSS they took up the initiation to clean up the pond in Choolaimeni panchayat. Through this the

students and the society will be benefitted in terms of water scarcity awareness and the necessity of keeping the water bodies in and around the society clean and safe.

NCC of our institution in association with Greater Chennai Corporation encouraged our students to organize a Covid-19 Vaccination drive in Koyambedu thus the society is benefitted.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Introduction:

Our college campus has served as venue for many governments initiated programs and camps. Our students volunteered in participating in several extension activities conducted in joining hands with government and government recognized bodies. It includes activities related to health and hygiene, Environment protection, mental health, Women care and safety, Education, Drug awareness and Charity for needy people. Our college and our students received recognition and awards for the services rendered.

Awards received for activities related to Pandemic and Post pandemic period.

During the COVID period, our college NSS team conducted COVID vaccination camp at Chennai, Nerkundram, 2020-2021 and also a vaccination camp at Koyambedu under the program Azadi ka Amrit Mahotsav, 2021-2022. Through several camps we distributed free face masks and hand sanitizers for public in and around koyembedu. Our college and students received recognition certificate for the services done during the pandemic period and the safety measures taken in post pandemic period.

Awards Received for Health and Hygiene Programs.

Our college got recognized for active participation in health related programs and received recognition for distributing deworming tablets at Arumbakkam, conducting blood donation camps in Koyambedu CMBT and Egmore, giving dengue awareness to public, Training school students in First Aid, Conducting Polio drops vaccination camp for children, we also successfully conducted cancer awareness rally from Thirumangalam to Anna Nagar. The objective of the rally was to draw attention of the public about how it was important to detect in early stage and to promote better understanding of the disease. Received appreciation for conducting drug awareness program.

Environment protection and awareness.

Environment protection includes programs that are aimed at protecting the environment from contaminants. Our college received appreciation for environment protection activities for cleaning up plastic waste in various areas of Chennai under Swachh Bharath program.

Our college students volunteered in cleaning Vandalur Zoo, Eliot beach, Poonamalli road, Besant nagar, in areas of thiruvallur and palavakkam. Our NSS team engaged themselves in enriching the environment by making seed balls and planting tree in Koyambedu and Kandigai village.

Our students have also involved themselves in pond cleaning at Choolaimedu panchayat. We conducted a Walkathon for plastic awareness and a Walkathon for atomic science awareness at Rajaji Bhavan, Chennai. To give awareness about life benefits of atomic science, nuclear application in food, water, energy and health. We also received recognition and appreciation for all the environment protection activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 75

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	6	10	10	10

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 105

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

4.1 Physical Facilities

4.1.1 Accessibility of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, sports activities, etc. in the institution.

Infrastructure

St. Thomas College of Arts and Science is far stretched over an area of 3.883 acres in a speckless, eco-friendly, and spacious environment. It is a fully self-contained campus with indispensable infrastructure based on AICTE norms. The Main Building, The Sports Block, St. Thomas Hall, and The Centenary Building set up the major academic wings with modernized classrooms and ICT facilities, laboratories, seminar halls, and meeting rooms/board rooms, providing an experienced learning ambiance to students. Advanced equipment is available in all laboratories to foster learning and development.

Academic Wings

The campus has seminar and conference halls with well-equipped facilities, and an indoor auditorium with 2000 seats, to motivate co-curricular and extra-curricular activities. The institute has channelized multiple lab facilities in various domains.

ICT Enabled classrooms

The institution is technology-enabled. There is an internet and Wi-Fi connection available on the campus. There are projectors, audio-visual equipment, microphones, speakers, camera, and video cameras. All these resources are well utilized to make teaching-learning meaningful.

Sports

The institute has an excellent sports arena for both indoor and outdoor games. A separate court for Football, Basketball, Volleyball, Throw Ball, and Cricket net practice. Kho-Kho and Kabaddi, Carroms, Badminton, and Chess are other significant sports. The Physical director has a separate room for monitoring the sports activities.

Cultural Activities

The institution is famous for cultural. There will be two cultural one is inter-departmental namely Thom Talentzia intercollegiate culture is known as Thom Fest. The celebration of Fresher's Day organized every year keeps, getting better by the year. The cultural programs are organized several times during

the year to encourage creative pursuits and nurture talents. Students form teams and share responsibility for organizing the events.

Yoga

Yoga has a massive positive effect on both the mind and body. Yoga is initiated and practiced on campus for the well-being of the students. This certainly increases the life expectancy of individuals.

Miscellaneous facilities: The Amenities and facilities also include a well-preserved lawn, garden, first aid facilities, fire extinguishers, and sanitary napkin vending machines. The campus also has CCTV surveillance at all strategic locations, generators, elevators, and RO water purifiers. Ample space and well-maintained canteen provide hot, delicious and hygienic food. The entrepreneurship development cell, Internal Complaint Committee, Training, and placement cell, and iboss provide consistent support to the students for their self-development.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 64.97

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
720.00	693.73	1642.18	650.46	340.62

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

4.2 Library as a Learning Resource

4.2.1 Infrastructure of the library subscription to e-resources, the amount spent on the purchase of books, journals, and per day usage of the library.

St. Thomas central library was established in 1999. It has a convenient and spacious reading area with 100 seating capacity with an area of 2400 sq.ft with full air conditioning. It has more collections of books and journals. It includes special reports, subject handbooks, subject dictionaries, competitive books, and reference books. Apart from regular academic textbooks for students, knowledge enrichment, many skill-based books, and periodical sections are available. The library's total collection stands for 15237 books no of title 7097 and more National Journals and Magazines. Averagely about 50 -100 books are issued/returned per day.

It began operating with the goal of meeting its users' information requirements and encouraging a culture of lifelong learning by housing a variety of textbooks, reference books, journals, magazines, e-books, and e-journals. With a user-friendly approach, Central Library offers professors and students a wealth of information and intellectual needs. For performing academic work, it provides a completely integrated and serene environment.

Usage of Library

The books are issued to students and staff members from 8.30 to 6 pm for their convenience. It is continuously working to improve the quality and services. The library is equipped with Personal computers with a multimedia facility to allow accessing thousands of journals and reference material with institutional subscriptions. It is actually IP-based access, for convenient accessibility. The library is using Auto Lib OPAC (Online Public Access Catalogue) and the users can search the Library Online Catalogue which is available on the campus LAN. Braille Blaster, (version 2.0.42) is installed for visually challenged students to develop reading skills.

Subscription to e-resources

The college central library has various institutional memberships for e-resources and e-journals. The Institute has a membership for National Digital Library (NDL), NPTEL Active local chapter, and a Library with a 50 Mbps leased line connected to computers in the library. Faculty Publications and Student publications are accessible. The average expenditure on library resources is Rupees Twenty lakhs.

Integrated Library Management System

The institution installed Integrated Library Management System (ILMS) namely "Autolib" in the year 2011. Autolib Software's flagship product is Autolib Library Automation and Management software, the leading solution for academic institutions internationally and a total Library Automation Solution Provider. Its functions include student and staff membership entries, Book entries, dues collection,

OPAC, and reports.

Central Library is using Systems Applications and products software to use bar-coded and bar-coded laser scanners in the circulation center for book transactions. After entering the details into the database, barcodes are printed on adhesive labels according to the accession number of the book/journal. The polyester barcode label is pasted on the title page and the book's last page, and the user ID contains the bar-coded library reference number of staff and students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

The institution consists of full ICT-enabled classrooms, well-equipped laboratories, workshops, and a functional sports center. The campus covers acres and is surrounded by an ecological environment, covered with an invisible infrastructure which is taken care of all necessary requirements and maintenance. Each department has been provided with desktop computer systems to access online sources and information, service software, and application according to each department's criteria.

Computing resources

The institution consists of over 500 computers with highly configured Intel i5 10th generation processors with DDR4 8GB RAM and 1 TB HDD, JAVA, C, C++, PYTHON, VMWARE, UBUNTU, NOTEPAD ++, and MS OFFICE software is installed. There are servers available in the server room to provide network connectivity on the campus.

Wi-fi Campus

Wi-fi internet facility is provided through BSNL and AIRTEL with a bandwidth of 50Mbps and 100Mbps. The institution constantly updates its computer facilities. The entire campus has various Wi-Fi

access points to gain resources.

Educational management system

The institution has initiated and successfully implemented iboss Education Management system, a web-based solution specifically planned for Educational Institutions. The iboss provides students attendance, uploading marks, and applying leave for the staff members.

Updating the IT Facilities

Based on the gradual rise in the student's strength, the number of systems in all the laboratories is increased and updated. The students and faculty have access to various IT facilities for their enhancements and exposure. Utilization has an eminent way of sharing assignments and bulk ERT and SMS facility to communicate information shared by faculty has blogged on the websites for emergencies. Google classrooms have an eminent way of sharing assignments and bulk ERT and SMS facilities to communicate information to all the students and faculty.

The IT facilities and requirements for computing resources are modernized every year. Necessary software and hardware devices, computers, and peripheral devices are maintained according to the AICTE norms.

CCTV surveillance

The entire campus is supervised under the CCTV surveillance system to prevent or to be alert to any sort of issues or hindrances and also to monitor students' activities and secure convenient circumstances. St. Thomas College provides an efficient and eminent source of IT facilities for the betterment of students' skills, exposure, and enhancement.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 15.15

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 343

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 15.16

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
316.34	256.74	199.23	95.66	76.35

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 81.67

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4067	3384	2865	2260	2030

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 83.24

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4773	3232	2951	2206	1724

File Description**Document**

Upload supporting document

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Institutional data in the prescribed format

[View Document](#)**5.1.4**

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description**Document**

Upload supporting document

[View Document](#)**5.2 Student Progression****5.2.1**

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 28.51

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
389	390	143	85	54

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1255	977	746	389	354

File Description**Document**

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[View Document](#)**5.2.2**

Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	1	1	1

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	1	1	1

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

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5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 29

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	5	3	5	3

File Description

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Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 28.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
35	09	36	31	30

File Description

Document

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Institutional data in the prescribed format

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5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

St Thomas College of Arts and Science Alumni Association (STCASAA) aims to foster a strong bonding between alumni and their alma mater by the exchange of ideas on academic, cultural and social issues. Our goal is to bring all alumni into a single network. The driving force behind STCASAA is to develop strong student-alumni interactions that would benefit our students in terms of learning, as well as the alumni in terms of sharing their rich expertise.

Objectives of STCASAA:

- To unite all alumni to the institute, faculty, staff and students by providing an interface.
- To establish an alumni cell and maintain a database of the alumni living in India and abroad.
- To share information with the alumni regarding the latest initiatives and developments of the institution.
- To invite alumni for organizing seminars, workshops and guest lectures by experts.
- To provide the exchange of skills and experience.
- To provide financial aid to needy and deserving students.
- To provide a platform for alumni to organize job fair and other social welfare activities.

The STCASAA invites alumni to participate in various activities of the institution. It honours distinguished alumni for supporting the overall development of the institution. Alumni Association also provides job opportunities to fresh graduates through references of well-placed alumni professionals. Regular Alumni meet is organised and the association conducts numerous webinars, seminars and guest lectures through which the present students get a chance to interact with alumni. The Alumni Association affords a path for sharing their intellectual, career and professional experience not only with the teachers but also with the present pupils.

The following are the accomplishments conceded out with the help of Alumni:

Continuing Education: Alumni are involved in offering continuing education programs such as lectures, seminars, workshops and webinars. These programs provide students with opportunities to expand their knowledge and skills in their chosen fields.

Guidance: The Alumni Association helps in forming conferences to inspire current students about the employability and educational opportunities in India and abroad. The alumni those who are impresarios organize business visits to the students and offer ideas on how to flinch a new venture to turning them into job benefactors.

Community Services: Alumni participates in community service projects and volunteer programs to help address social and environmental issues.

Alumni Publications: Alumni Association produce newsletters that update alumni on news and events related to their alma mater and the association itself.

Placements: Alumni Association provide career services such as job postings and resume reviews to help students advance in their careers. Also Alumni helps students in referring to companies and get placed at their respective organizations.

Benevolence: The association also plays a substantial role in contributing financial aid in the form of scholarships to deserving students. Additional activity of the Alumni is to donate saplings to create a green campus.

File Description	Document
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Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The College's unrelenting dedication to its vision and mission is its main priority. The institution's top objective and focus is to provide a holistic education based on the idea that each student discovers their identity, meaning, and purpose in life via ties to their community, the natural world, and humanitarian principles like compassion and peace.

Mission & Vision:

The institution has created ways to put best practices and creative teaching techniques into practice in order to give students with a quality education and achieve holistic education. The college's governance reiterates the commitments made in its vision and mission as well as those reflected in its core values, which include critical and creative thinking, integrity and ethical conduct, leadership values, tolerance of and respect for diversity, fostering institutional wellness, developing value- and outcome-based education, encouraging social responsibility, ensuring equitable access, compassion for the less fortunate and ensuring environmental sustainability.

Governing Body:

A Governing Body at the top oversees the College in a democratic, decentralized, open, and creative manner. The members of the Governing Body include, the Metropolitan of the Madras Diocese, the Vicar of St. Thomas Orthodox Cathedral, Broadway, the Secretary, the Treasurer, and the Board Members. For all vital areas of the Institution's management, direction, and governance, it develops high-quality policies. The policies are developed in an open, democratic way in keeping with the institution's mission and vision.

Perspective Plans:

In an effort to interpret the vision and mission values and provide guidance, the institution places special emphasis each year on helping the students discover a sense of community, self-worth, and high ethical and professional standards. The annual theme resonates with the organization's vision and mission, and each year's perspective plans are crafted around the chosen topic. Programs are then organized and carried out in accordance with the plans.

Participating Management:

The institution is mindful of the potential for professors to play a significant role in bringing the vision and mission statements to life. In addition to participating in the creation, planning, implementation, and

evaluation of policies, teacher representatives serve on the Academic Affairs Committee, the Student Affairs Committee, the Internal Complaints Committee, the Grievance Redress Committee, the Anti-Ragging Committee, the Examination Committee, the Research Committee, and the Library Committee. The style of governance is a reflection of the team leadership that an administrative team has developed over time. A well-organized organizational structure with active participation from all stakeholders helps the institution to successfully carry out the annual perspective plans it has in place and to uphold the institution's high standards.

The management makes sure the principles expressed in its mission and vision are visible in its policies, programme, governance, and leadership. As a result, the college is presently distinctive and considered as one of the best institutions in this part of the region.

File Description	Document
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6.2 Strategy Development and Deployment

6.2.1

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Provincialate, The St. Thomas Orthodox Syrian Cathedral Parish Trust of St. Thomas Orthodox Syrian Cathedral, runs the College. The Provincial is the congregation's head and is in charge of the institution's overall operation.

The Institution develops a plan from a 360-degree perspective that considers crucial elements like the system's structure, mechanisms, and stakeholder groups, as well as their capacity to act, use their creativity, collaborate with one another, and make use of their expertise. The purpose is to sustain a culture of excellence, guarantee that academic, administrative activities are of the highest quality, and concentrate on the time-bound goals that have been established. The College Academic Committee meets regularly for monitoring and implementation of policies, Admissions, Placement & Training. Other committees include: Anti-Ragging, Finance, Women Empowerment etc. Administrative Manual includes employee's duties, responsibilities, leave and conduct rules, recruitment process, etc. A provision is available for stake holders to give their feedback/suggestions through on-line and suggestion boxes. On the basis of updated regulatory bodies' guidelines, the plan is modified or revised.

The institutional Strategic/perspective plans have been clearly enunciated and implemented. Strategic Plan for 2022-2027 encompasses the following areas:

- 1.Academic Excellence – CBCS Autonomous curriculum with flexibility
- 2.Exploration of Knowledge through Innovation.
- 3.Student capability enhancement through Integrated Management System.
- 4.Improve internal support systems.
5. Enhance alumni engagement across globe.
6. To inculcate sense of integrity and ethics in students and produce citizens of high calibre.

Activity deployed based on the strategic plan-improve internal support systems

e-Governance - STC-IMS (Integrated Management System)

As a part of e-governance initiative, STC-IMS (ST. Thomas College - Integrated Management System) project was initiated to integrate all frameworks into a single system. The System acts as a Central Repository /Documentation Centre and supports the management in decision-making and helps the institute to adapt to the changing trends in technology in the field of education sector. The modules are designed by an in-house team in an intricate, dynamic and customizable format and ensure security features. The project has been implemented in the areas of Administration, Finance and Accounts, Student Admission and support and Examination. The various e-modules such as, Admission, Faculty, Student, Department, Examination, Placement, Alumni, Event management, Attendance app, Biometric attendance for staff, File management, e-circulars, e-academic calendar, leave management and feedback system are commonly utilized by teachers and students of the college to adopt green and paperless practices. The project was successfully implemented in St. Thomas College of Arts and Science to enhance the overall quality of the higher education sector. The project structure supports and simplifies the governance in planning, implementation and monitoring all aspects of the Higher education. This helps the educational institute to keep track of their functioning and to compare their performance with other institutes, thereby enhancing the quality of education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Employees, who undoubtedly play a key role as stakeholders, impact organizational effectiveness by calming the tremor brought on by an adaptive environment. A variety of financial and non-financial welfare programmes for employees were put in place by ST. Thomas management.

Welfare Schemes for Staff:

- Financial support for faculty and staff training, skill upgradation, attending conferences, workshops, FDPs, refresher and orientation courses.
- Faculty Development Programmes are organized periodically to enhance the proficiency and performance of the faculty and they are encouraged to take up online courses, register for Ph.D., attend conferences, seminars and exam related work.
- Investment plans are given during all faculty meetings for secured financial future.
- Faculty are granted On Duty (OD) to participate in career enhancement activities such as presenting papers, participating in seminars, workshops and conferences
- Staff with full attendance, with research and academic achievements are recognized and acknowledged in appropriate forums.
- Financial support is provided for staff participating in academic activities outside college.
- Well-equipped infrastructure for teaching and non-teaching staff is provided.
- HoDs are provided with laptops to ensure timely submission and record of all academic reports
- Library is equipped with internet facility to facilitate research work
- Training programmes on technical and academic skills are organized for teaching and non-teaching staff.

Common Welfare

- Staff are eligible for monetary welfare measures such as PF, Gratuity and other monetary benefits to probationers and permanent staff.
- Fee concession is given for staff children.

- Faculties are covered under group Medical Insurance.
- A common staff welfare fund is created through contribution from faculty and used for common obligations.
- Casual leave, medical leave and maternity leave are granted.

Performance Appraisal System:

Teaching and Non – teaching staff members' performance is evaluated annually. Salary and other benefits are increased or promoted based on the performance of the staff members. A fixed component and a performance component are linked as a part (incentive) based on performance. When the employee performance appraisal system is changed, both teaching and non-teaching staff are notified. The teaching and non-teaching staffs are regularly updated on their performance to ensure that it corresponds to changing University standards/norms, which can provide opportunities for future development.

File Description	Document
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6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 49.68

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
95	94	70	47	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes

(FDP), professional development /administrative training programs during the last five years

Response: 94.72

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
191	189	143	111	102

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	38	33	23	22

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Financial audits are regularly performed by the college externally. Periodically report from the Annual Statutory Audit is finished and sent to the Society.

The College's primary source of funding comes from tuition fees. Based on the costs from the previous year and the effects of inflation over the following three years, the tuition fee is fixed. Every three years, the institution provides with all pertinent information on expenditures and estimates, and the committee sets the tuition fee for each department conforming to the requirements outlined by the university. The college takes into account the salary increases through DA and increments.

St. Thomas College of Arts and Science and under ST. THOMAS ORTHODOX CATHEDRAL

PARISH TRUST

Funds are mobilized from the following resources.

1. Student Tuition Fees, Madras University, Government and Non-Government Agencies.
2. Interest in Corpus Fund

The College's primary source of funding comes from tuition fees. The tuition fee is ascertained according to the previous year's costs and the effects of inflation over the following three years. Every three years, the institution provides all pertinent information on expenditures and estimates to the committee that sets the College's tuition fee in accordance with the university's requirements.

Optimal utilization of resources:

Based on the estimations provided by the Institute's departments and functional units, a yearly budget is created to guarantee the best possible use of financial resources. The Managing Committee/Board of Governors approves the sum. To make sure the budget is being used as effectively as possible for its intended purpose, audits are conducted regularly.

The Institute's primary source of funding comes from the tuition fees. The tuition fee is ascertained according to the previous year's costs and the effects of inflation over the following three years. Every three years, the institution provides all pertinent information on expenditures and estimates to the committee that sets the Institute's tuition fee in accordance with the university's requirements.

Budget Preparation

Making the most efficient use of financial resources involves following a systematic approach for budget preparation, accounting, systematic purchasing, and bill-settling, as well as frequent periodic audits. Our organization is equipped with a suitable framework for making good use of the financial resources that are at our disposal.

Based on the estimates received from the Institute's departments and functional units, an annual budget is prepared to ensure the most efficient use of financial resources. The Managing Committee/Board of Governors approves the amount.

Auditing

External auditors review and finalize the accounts every year, and audited financial statements are prepared. The balance sheet is reviewed by external auditors before being submitted to management. The budget for the following academic year is effectively prepared based on this report. The external audit assists management in understanding financial requirements and taking appropriate actions to utilize funds raised from various sources.

File Description	Document
Upload Additional information	View Document
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6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC has made significant contributions to the institution's quality since its inception. Initiatives such as research culture promotion, faculty achievement recognition, feedback analysis, faculty development programme organization, and a grievance redressed mechanism were implemented. The IQAC's primary goal is to empower faculty and students.

Quality Initiative I:

FDPs have been institutionalized to place an emphasis on enhancing knowledge and professional competence and to keep faculty members up to date with emerging teaching methodologies. Themes related to quality teaching, career enhancement, work-life balance, documentation, and publication have been the focus of FDPs organized by IQAC. IQAC encourages collaboration with the industry and HEI through MoU's.

Quality Initiative II:

Some of the best practices instituted even before the formation of the Cell are:

- Student Attendance monitoring
- Proctor groups
- Peer Learning Groups
- Remedial coaching
- Encouragement towards research and publications

Other notable initiatives are:

- Programs for students to advance their careers and obtain knowledge in their professional paradigms through leadership development and career advancement training.
- Students' Satisfaction Survey to evaluate aspects of teaching, learning, curriculum, and infrastructure
- Training programs for administrative and support staff to promote quality work at all levels
- Strengthening ties with alumni

- 1.Periodic IQAC meeting
- 2.Semester end- Feedback

Example 1: Feedback Mechanism

To ensure proper teaching-learning and evaluation processes, an effective feedback mechanism is devised. Hierarchies such as the principal, Vice Principal, Head of Department, and Class Advisor monitor the teaching-learning process. One of the most effective quality improvement strategies is feedback. It always provides us with the opportunity to learn how others perceive us. Our institution always conducts structured feedback activities, and feedback is collected from both internal and external stakeholders such as students, parents, faculty, alumni, and employers. The feedback is analysed, and appropriate action will be taken by the departments.

Example 2: Collaborative activities

The College's Mission Collaboration with industry aids in closing the gap between education and job opportunities. This is a well-defined relationship that results in better student outcomes. For young aspiring students to keep up with their expectations, knowledge creation and technology development necessitate extensive training. These contributions are made possible by the signing of a Memorandum of Understanding (MoU) with leading and core industries, as well as institutes, to provide collaborative training programmes for students in their respective disciplines. Every year, ST. Thomas College of Arts and Science enhances the collaboration, and industry training supports student placements.

IQAC – Additional Activities:

The College has registered for NIRF, ARIIA, AISHE. The internal and external academic and administrative audits are supported by IQAC. The IQAC carefully examines the action plan and result analysis.

Student Activities

- Outreach programme to sensitize students.
- Career enhancement, skill-based training and programs are conducted

File Description	Document
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6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years.

St. Thomas College of Arts and Science is in the fore front in providing an environment for equal opportunities for women students and women employees. It is a distinct feature of the college that several women faculties hold most of the prominent positions such as Head of the department, Club Coordinators and Cultural Secretary. Women students are given equal opportunity in academics, sports, NSS and NCC and this enables to foster a spirit of developing able, useful and responsible citizens for our country. It is noteworthy that the college maintains a gender balance among both teaching and non-teaching employees.

Programs are conducted on gender equity, diversity and inclusion that engage women and men, girls and boys to ensure that students thrive, in a more equitable and just society. Eminent people are invited from various fields such as art, medicine, police and academicians to address the students on their area of expertise. This not only motivates the young minds to excel in their chosen fields but also reinforces gender biases and stereotypes that exist in society. The college has various clubs and committees that cater to the requirements of female students. Grievance Redressal Committee, Anti-Ragging Committee, Internal Complaints Committee enables timely redressal of issues on the campus. International Women's Day, International girl Child day and National Girl Child day are celebrated by the Women's Empowerment Cell.

National and International commemorative days:

Remembering history and observing national days is a priority in the college. Celebrations, and awareness programmes inculcate civic accountabilities and duties of the students to become responsible citizens. The achievements of great leaders and their sacrifice to society are remembered by observing their birth Anniversaries and death anniversaries. Gandhi Jayanthi, Martyrs day, Earth Day, Slavery abolition day, Kalam Day, Teachers day and Constitution day are observed on the campus to give the students a sense of patriotism and remind them of our historic heritage. In addition, harvest festivals such as Pongal and Onam are celebrated by organising appropriate cultural programs

Independence Day and Republic day: The NSS and NCC students are in the forefront in conducting and observing our national days such as Independence day, Republic Day and this fosters national

patriotism.

File Description	Document
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7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and

responsibilities of citizens (Within 500 words)**Response:****7.1.4. Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens**

St. Thomas College of Arts and Science is actively working to establish and promote better education, the economic elevation of the underprivileged, and provide societal harmony. The institution has held demonstrations, workshops, and campaigns to increase students' understanding of environmental, ethical issues and grow holistically.

The college values all cultures, languages, and religions equally. The students belong to various social and economic backgrounds and the institution evokes a sense of belonging and this can be attributed to the resourceful management and faculty. Various initiatives are made to assist the students in integrating into the college environment and feel at ease to use all the resources offered by the institution. The students are also educated about their rights and obligations through various initiatives of the institution.

The college has taken the following steps to promote equality, harmony, and tolerance:

- A student induction programme is held annually by the college for the first year students to orient them about the rules and regulations of the institution.
- An anti-ragging committee is constituted to assist the first year students in settling into their new college.
- All students have equal access to academic and placement opportunities regardless of their socioeconomic status, gender or religion.
- The institution hosts events like College Day, Sports Day, Inter College and Intra College cultural, International Women's Day to name a few to encourage the students to showcase their skills.
- The college observes National Days such as Independence Day and Republic day to inculcate a sense of responsibility about their country and their past.
- NCC and NSS students actively participate in social development activities such as dental camps, blood donation camps, and awareness campaigns.
- During Covid -19 the students were involved generating awareness to the public.
- The local administrative office, government primary health centre, etc. use the facilities of our college to host government programmes for the benefit of our students and the broader public, like the Aadhar Correction camp and Savings Scheme available in Post Offices.
- Regular visits from local police officers help us educate our students about the value of following traffic laws and wearing helmets.
- With guest lectures, motivational workshops, and seminars, we promote values in our pupils such as yoga, meditation, universal human values, ethical behaviour, etc.
- The Students are also counselled to abstain from immoral behaviour, such as using drugs, smoking, and drinking which is strictly forbidden within the campus.

File Description	Document
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7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title of the Practice: Staff welfare measures and health Insurance for faculty and students

Objectives:

1. To provide health insurance for students and staff members.
2. To reduce the financial burden of parents as well as institutions.
3. To provide affordable and safe medical coverage and care to staff and students.
4. To ensure good health and well-being.
5. To provide and ensure both students as well as the faculties receive proper coverage.

Context:

The object of the scheme is to lessen the financial burden on the parents of the students during hospitalization on account of illness or injury during their course of study and also to help faculty members by giving proper medical coverage and care.

Practice:

The institution believes that giving priority and preference to the welfare of both staff and students will bring prosperity to the institution and will help the beneficiaries to lessen their concern about their financial burden

Students: A sum of Rs. 20/- is collected from each student at the time of admission.

Staff: Each staff member is contributed a sum of Rs. 500/ to the insurance by the management every

month.

Staff welfare measures

- Financial assistance is provided for all the faculties attending FDPs, Workshops, and professional and administrative development programs, outside St. Thomas College of arts and science along with on-duty (OD) within India.
- The institution ensures that no faculties have financial barriers in terms of professional growth and thus financial assistance will be provided for faculties in book publishing.
- The institution encourages staff members to get involved in professional bodies thus we provide financial support towards membership fees of professional bodies.
- In terms of promoting research and integrity, on-duty will be provided for attending programs and PhD research work.
- Faculties can avail the eligible vacation for his/her marriage or medical treatment.
- Faculties can avail of marriage allowance as per the college norms.
- Petty loans (No interest) are provided to the faculties who need financial support from the management
- Employee Provident Fund (EPF) – a popular welfare/saving scheme by the EPFO, according to which a certain amount is deducted from the salary and the management too contributes to the money deposited.

Evidence of success: Over the course of the last five years two staff members and four students have availed benefits of the scheme.

Problem encountered:

The problem encountered while implementing the scheme is that, the scheme covers most of the types of illness and injuries. The scheme can be availed in most of the hospitals and the institution is still upgrading the list for the betterment of the faculties.

Title of the Practice: **Scholarships, Financial Aids and Endowment Prizes**

Objectives:

1. To ensure that the students are getting proper financial assistance from the institution.
2. To ensure that every deserving student is provided with financial benefits like an endowment prize.
3. To help the student community to give up their financial concerns, thus they could give ample time for studying and scoring better marks.
4. To help the students to get access to quality education by making it both accessible and affordable too.

Context:

The global scenario today demands the learners of any institute to spend more money thus making education a costly and valuable thing to obtain.

Practice:

St. Thomas College of arts and science is known for helping students who seek financial aid in order to complete their education. To help those students institute, apart from guiding them to get government-provided scholarships like Adi Dravidar and Tribal welfare, and MUFES (Madras University Free Education scheme), the institution also provides two other non – governmental scholarships namely Zachariah Mar Dionysius Scholarship and St. Thomas Scholarship.

Many students in the global educational scenario have seen students leave college with massive student loan burdens. Students like them have a limited education as they have the prospect of repaying all of the money they have borrowed for the sake of education. It also puts a great deal of pressure on both the students as well as the parents to acquire a huge amount of money within their limitations. That is the reason why, even if the students wanted to, most of them are unable to pursue occupations that do not pay well at the entry level. A scholarship, on the other hand, is free money that permits students like them, mainly the students of first graduates to pursue their aspirations and follow their dream of completing a degree by reducing the financial barrier, it assists them in achieving their academic and career goals.

Evidence of success:

The institution has enabled the students to get access to a degree program making it affordable so that they have no financial concerns about paying back like an educational loan. Many of the students of this prestigious institution have availed of the scholarships either from the Government or the scholarship that has been provided by the institution.

The institution believes in catering to the needs of rural society because college students from rural backgrounds to are getting admitted to college. Students get an education at a nominal fee of a very low cost, for this purpose institutions are taking into consideration the students who need financial assistance by providing them with scholarships. Apart from providing Scholarships, colleges also give endowment prizes to deserving students every year.

Problem encountered:

The problem encountered by the institution is that a large number of students apply for the scholarship and the funds are limited, thus the institution is trying to get more funds for the betterment of the students. Apart from this, fund resource mobilization has been one of the key challenges for the management to provide the requisite scholarships.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Title: Outreach programs

The outreach programs of St. Thomas college of arts and science aims to help, uplift, and support the students deprived of certain services and rights. It involves giving learning, social planning, health support, and other projects for their welfare.

01. Cleanliness Drives

- The institution believes that cleanliness is the most important thing for both physical well-being and a healthy environment, and students should be the real ambassadors of this cleanliness. The institution took various measures, camps, and campaigns to create awareness among the public. The students also took initiative to clean up the surroundings.
- Around forty volunteers from our institution took part in removing trash from the beach, which will ensure to retain of the beauty of the coastline and also will help us to maintain a healthy marine ecosystem. The team was equipped with all the necessary cleaning tools like gloves, rakes and sacks.
- Clean Campus always promotes Hygiene, it improves hygiene levels on campus and also helps to reduce the spread of diseases, thus maintaining a clean college environment sets a good example to students. Volunteers took initiative to clean the campus, they went to all the classes and briefed about the importance of cleanliness of the campus. They gave awareness to the students not to throw paper plates, water bottles, paper cups, tissues, and many unwanted things on campus. Around sixty students volunteered for the program.
- Chennai is a city of extreme water-related calamities year after year with deadly floods during the rainy season and severe droughts during summer. To ease the severity of the summer season, volunteers from our institution came up to clean a pond so to save water, as this will be a water resource then. Volunteers working more than three hours segregated plastic waste separately to dispose of it properly.

02. Health and Hygiene

- The institution organised eye check-up camps and the objective of this event was to spread awareness of eye disorders and eye ailments among the public. Students of our institution volunteered by issuing tokens among the public and for registration for eye check-up camps. The public who required eye care treatment were given the necessary treatment and medicines at the same camp.
- Covid -19 has affected the lifestyle of almost all the citizens of India, on the verge of another breakout, institutions decided and organised an awareness rally around Koyambedu to spread awareness about the importance of taking precautionary measures against COVID-19. Volunteers took initiative to make the public understand the importance of wearing a mask and also the

importance of maintaining social distancing.

03. Camps

- The NSS unit and YRC jointly conducted a blood donation camp in our institution. Apart from organising a camp, volunteers also gave awareness about the importance of donating blood. Many students from our institution took part and donated blood.
- The health check-up camp was set up and was organised by the institution in a village named Kandigai. Around fifty of the elderly and many children benefitted from this camp. Volunteers from our college helped them by distributing medicines and helping the needy.

04. Awareness Programs

- The institution took part in a “Plastic Free Awareness Campaign” called Walk for plastic to inform and create awareness in the local communities about the ill effects of Plastic waste pollution on the Environment and Human health. The aim is to increase public understanding and shape community perceptions of the dangers of plastic pollution and available solutions.
- Over forty students from our institution took part in a cycle rally to spread awareness among people to save the girl child and highlight the inequalities faced by the girl child in society. Students took out the rally from the college campus to nearby villages spreading the message of the importance of saving the girl child with placards and slogans.
- In the present global scenario, fast food has become part of our life. Fast food chains offer the convenience of meals that are ready-to-eat, not to mention the affordable prices of the food, but this fast foods and junk foods will increase the possibilities of diseases and disorders. Our students with placards and slogans created awareness among the public about the disadvantages of having junk foods.
- Our students have volunteered and given awareness about the consequences of global warming and visited an eco-farm to learn more about the environment and saplings. Around 30 students from our institution benefitted from this visit, and they created awareness about what they have learnt.
- Traditional foods are those which are passed on through generations and are more hygienic in nature, but the present generation is not aware of those traditional foods and is behind in junk foods. To create awareness among the students, volunteers initiated an exhibition and they presented many varieties of food, food sources etc.

05. Societal concern

- Janitors are the people who work for society, and helping them with consideration is a huge thing to be done. Our students volunteered in helping them near our college campus by cleaning and segregating the waste in the surrounding.
- According to the government of India, it is mandatory to have an Aadhar card and voter ID and is very difficult to make corrections when there is an error. Volunteers from our institution helped the needy to get the mistake corrected.
- S. Dinesh Kumar of BBA was appreciated for his humanitarian concern of returning the money (INR 20,000) that he found on the floor to its owner. This kind gesture of his was appreciated by the faculties and the Principal to motivate and inspire other institution students.

Concluding Remarks:

St. Thomas college of arts and science has emerged as a centre of excellence in arts and science through outreach programs and activities. Building purposive partnerships with the industry, bolstering its wherewithal continually and evolving innovative programmes consistent with changing times.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The Motto of St. Thomas College is 'let there be light' (Genesis 1:3). We believe that enlightenment through learning and the growth of knowledge leads us to an awareness of a creative spirit. This in turn breaks through the darkness of ignorance, fear and despair to bring the light of truth, love and hope. It turns us away from self-interest to an awareness of the 'other', to further dimensions of life, to our responsibility to share the light with others.

Concluding Remarks :

The College meticulously sees to it that every initiative being taken on the campus strengthens the Vision of the College, making it part of the accomplishment of the Vision. Meantime, it is conscious of its weaknesses and constantly attempts to root out them permanently by all possible means. Also, each challenge the college faces now and then, in its execution of the Vision, is being converted into a successful one so that 'the dream Vision come true' will become a reality shortly. Though it is striving for the accomplishment of the Vision, it willingly comes to terms with its challenges and weaknesses in a positive way and transforms them constructively on its path towards excellence: 'Let there be Light, the Center and Soul of St. Thomas College of Arts and Science

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.2	<p>Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>3070</td> <td>3185</td> <td>2360</td> <td>1635</td> <td>1520</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>3070</td> <td>3185</td> <td>2360</td> <td>1635</td> <td>1530</td> </tr> </tbody> </table> <p>Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	3070	3185	2360	1635	1520	2021-22	2020-21	2019-20	2018-19	2017-18	3070	3185	2360	1635	1530																				
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2.6.2	<p>Pass percentage of Students during last five years</p> <p>2.6.2.1. Number of final year students who passed the university examination year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1089</td> <td>996</td> <td>808</td> <td>501</td> <td>475</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1255</td> <td>977</td> <td>746</td> <td>389</td> <td>354</td> </tr> </tbody> </table> <p>2.6.2.2. Number of final year students who appeared for the university examination year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1389</td> <td>999</td> <td>809</td> <td>634</td> <td>637</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1451</td> <td>977</td> <td>805</td> <td>634</td> <td>595</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	1089	996	808	501	475	2021-22	2020-21	2019-20	2018-19	2017-18	1255	977	746	389	354	2021-22	2020-21	2019-20	2018-19	2017-18	1389	999	809	634	637	2021-22	2020-21	2019-20	2018-19	2017-18	1451	977	805	634	595
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Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
24	21	12	16	19

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
21	11	16	18	2

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	14	4	12	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
14	6	11	4	3

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

4.1.2.1. Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

Answer before DVV Verification:

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2021-22	2020-21	2019-20	2018-19	2017-18
440.22	18.58	515.46	357.49	340.62

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
720.00	693.73	1642.18	650.46	340.62

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification : 535

Answer after DVV Verification: 343

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
389	390	142	86	54

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
389	390	143	85	54

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1491	1018	835	674	672

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1255	977	746	389	354

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.2.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	2	1	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	1	1	1

5.2.2.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	2	1	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	1	1	1

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

15	6	3	5	3
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	5	3	5	3

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
35	10	36	31	30

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
35	09	36	31	30

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
193	193	143	111	103

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
191	189	143	111	102

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
39	38	33	23	22

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
39	38	33	23	22

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> </tr> <tr> <td>1282.93</td> <td>985</td> <td>707.48</td> <td>489.99</td> <td>382.11</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> </tr> <tr> <td>1520.43</td> <td>1229.27</td> <td>2019.55</td> <td>892.53</td> <td>567.06</td> </tr> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	1282.93	985	707.48	489.99	382.11	2021-22	2020-21	2019-20	2018-19	2017-18	1520.43	1229.27	2019.55	892.53	567.06
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