



Koyambedu, Chennai-107.

Notice

11/03/2020

All the members of IQAC are hereby informed that a meeting would be held at 12.00 pm in the Conference Hall on 13/03/2020 under the Chairmanship of Principal. The following is the agenda of the meeting:

Agenda:

- 1. Confirmation of minutes of last meeting
- 2. Review of the February Assessment Internal Mark Report.
- 3. Review of the February and March Attendance Report.
- 4. Review of the Events conducted in the college.
- 5. Involvement of IQAC in all the academic and administrative activities for quality enrichment.
- 6. Academic and Administrative Audit 2019-2020
- Planning of Next Academic Year activities.
- 8. Any other Matter.

Director of IQAC

Mr. SHIBI MATHAI,
IQAC Coordinator
St. Thomas College of Actor
Kovambedu Chenga

Principal & Chairman of IQAC

Dr. N. THANGAVEL

Principal
St. Thomas College of Arts and Science
140 / 6, St. Thomas Nagar, New Colony,
KOYEMBEDU, CHENNAI - 600 197.





Koyambedu, Chennai-107.

Minutes of the IQAC meeting held on Mar 13, 2020

As per the notice circulated on **11/03/2020**, the meeting was held on **13/03/2020**, **12.00** p.m. in the conference hall. The following members were present in the meeting: Members Present:

- 1. Dr. N. Than gavel -Chairperson.
- 2. Mr. Shibi Mathai -Coordinator
- 3. Dr.P.Jayakumar-Member
- 4. Dr.M.V.Nagarajan-Member
- 5. Dr. P. Shanmugam- Member
- 6. Dr. Susan Abraham- Member
- 7. Mrs. P. Mala- Member
- 8. Mr. Radhakrishnan- Member
- 9. Ms. Shanthi- Member
- 10. Ms. M. Sumathi- Member
- 11. Dr. R. Manjula- Member
- 12. Dr. C. Kala- Member
- 13. Dr. S. Gomathi- Member
- 14. Mrs. K. Kumari- Member
- 15. Mrs. J. Nisha Daphne- Member
- 16. Ms. Preethi Kethsial- Member
- 17. Dr.K.Nithyanandam-Member
- 18. Dr. T. Selvaganapathi- Member
- 19. Dr. G. Manoharan- Member
- > Agenda -1: Minutes of the Meeting held on 5th February 2020 was read and it was passed by Dr.T.Selvaganapathi and Seconded by Dr.P.Shanmugam.
- > Agenda -2 : February month Assessment Marks were reviewed.
- Agenda -3: Attendance for the month of February and March was reviewed.
- Agenda -4: It was decided to include the IQAC Coordinator, Mr. Shibi Mathai in the appointment committee .Dr. Susan Abraham and Mrs. J. Nisha Daphne in the Academic Calendar Preparation committee and Dr. C. Kala and Mr. E. Muruganandam in the academic auditing.
- > Agenda -5 & Agenda -6: Owing to the Pandemic situation and lockdown the academic and administrative auditing was not completed.
- Agenda -7: I am happy to announce that IQAC conducted nearly 50 events virtually in association with other departments during this pandemic and conducted the odd semester sessions virtually for the academic year 2020-2021 with the licensed G-suite platform.





Koyambedu, Chennai-107.

Any other Matter:

The Principal expressed his gratitude about the functioning of IOAC and also insisted that all the work related to the quality assurance should be dealt seriously and timely submission of the work is mandatory .The Meeting ended with a vote of thanks by the IQAC Coordinator.

Shibi Mathai,

IQAC Coordinator,

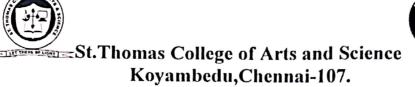
St. Thomas College of Arts and Science.

Mr. SHIBI MATHAI,

IQAC Coordinator St. Thomas College of Arts and Science Koyambedu, Chennai - 600 107.

St. Thomas College of Arts and Science.

Dr. N. THANGAVEL
Principal
St. Thomas College of Arts and Science # 140 / 6, St. Thomas Nagar, New Colony. KOYEMBEDU, CHENNAI - 600 107.



IQAC-ST.Thomas College of Arts and Science Attendance of the IQAC Meeting held on 13th March 2020

	.N Thangavel –Chairperson	0
	in Thangaver Chair person	80006
2 M ₁	r. Shibi Mathai –Coordinator	Sporthan
3 Dr	. P Jayakumar -Member	Char
	. M V Nagarajan-Member	- Klasset
	. PShanmugam- Member	State Kin
	rs. Susan Abraham- Member	Mon
1	rs. P Mala- Member	
8 M	r. E Muruganandam- Member	Absenta
9 M 1	r. S H Sheik Mohamed- Member	1.11.
	r. C Radhakrishnan- Member	Phile.
	s. MShanthi- Member	A .H
12 Ms	s. M Sumathi- Member	(3)3)20
13 Dr	. (Mrs) R Manjula- Member	RCM
14 Dr.	. (Mrs) C Kala- Member	e ko
	. (Mrs) S Gomathi- Member	W
	rs.K Kumari- Member	KM_
17 Mr	rs.J Nisha Daphne- Member	An
18 Ms	. Preethi Kethsial- Member	LIMA
19 Dr.	. J Jesu Arul Selva Vimali- Member	Aheent
20 Dr.	.K Nithyanandam- Member	16-Ni (tru
21 Dr.	. K Karthikeyan- Member	Abrent
22 Dr.	. T Selvaganapathi- Member	
23 Dr.	. G Manoharan- Member	(:1)
24 Dr.	. Jerlin Violet- Member	Abrent
25 Mr	.George Thomas- Accounts officer	Abeent
26 Mr	s. Sobha John- Asst Administrative officer	Alment





Koyambedu, Chennai-107.

Action Taken Report of IQAC Third Meeting held on Mar 13, 2020

Plan of Action	Action Taken
Review of February & March Month Attendance and Assessment Report	Reports were submitted to the Principal by the respective Heads
Academic and Administrative Audit 2019-2020	Owing to the Pandemic situation academic and administrative auditing was not finished.
Planning of Next Academic Year	Academic Sessions were planned and Classes and Exams were conducted virtually through Google Platform.

Shibi Mathai

(IQAC Coordinator)

Mr. SHIBI MATHAI,

IQAC Coordinator

St. Thomas College of Arts and Science Koyambedu, Chennai - 600 107.

(Printipal)

Dr. N. THANGAVEL

Principal
St. Thomas College of Arts and Science
140 / 6, St. Thomas Nagar, New Colony,
KOYEMBEDU, CHENNAI - 600 107.