



# ST. THOMAS COLLEGE OF ARTS AND SCIENCE



## Lesson Plan for the Odd Semester 2020-2021

Name of the Assistant Professor: Dr.V.SARAVANAN

Department: COMMERCE (BM)

Class and Section: II.B.Com (BM)

Shift : SHIFT-II

Subject: Management Accounting

Week	Date	Topics
1	1-Jul-20	Fundamentals of Management Accounting, Meaning and Concept of Management Accounting and other Accounts.
	2-Jul-20	
	3-Jul-20	Importance of management Accounting
	4-Jul-20	Limitations of management Accounting
	5-Jul-20	<b>Sunday</b>
2	6-Jul-20	
	7-Jul-20	
	8-Jul-20	Management Accounting VS Cost Accounting
	9-Jul-20	
	10-Jul-20	Management Accounting VS Financial Accounting
	11-Jul-20	
	12-Jul-20	<b>Sunday</b>
3	13-Jul-20	
	14-Jul-20	
	15-Jul-20	Analysis And Interpretation of Financial Statement, Meaning and Concept
	16-Jul-20	
	17-Jul-20	Nature And significance of Financial Statement
	18-Jul-20	Types of Financial Analysis
	19-Jul-20	<b>Sunday</b>
4	20-Jul-20	
	21-Jul-20	
	22-Jul-20	Comparative statement Analysis, Meaning and Concept
	23-Jul-20	
	24-Jul-20	Comparative Statement analysis small level problems and solutions
	25-Jul-20	Comparative Statement analysis 10 mark level problems and solutions
	26-Jul-20	<b>Sunday</b>
5	27-Jul-20	
	28-Jul-20	
	29-Jul-20	Common size Statement Analysis, Meaning and Concept
	30-Jul-20	
	31-Jul-20	Common size Statement Analysis, Small Level Problems and Solutions

Week	Date	Topics
1	1-Aug-20	Common size Statement Analysis, 10 mark Problems and Solutions
	2-Aug-20	<b>Sunday</b>
2	3-Aug-20	
	4-Aug-20	
	5-Aug-20	Trend Analysis Meaning And Concept
	6-Aug-20	
	7-Aug-20	Trend Analysis Small Level Problems and Solutions
	8-Aug-20	Trend Analysis large Level Problems and Solutions
	9-Aug-20	<b>Sunday</b>
3	10-Aug-20	
	11-Aug-20	
	12-Aug-20	Ratio Analysis, Meaning and Concept
	13-Aug-20	
	14-Aug-20	Ratio Analysis Advantages and Limitations and Types Of Ratios (Liquidity Ratio, Profitability Ratio, Turnover ratio)
	15-Aug-20	<b>Independence Day</b>
	16-Aug-20	<b>Sunday</b>
4	17-Aug-20	CIA – Examinations, I
	18-Aug-20	CIA – Examinations, I
	19-Aug-20	CIA – Examinations, I
	20-Aug-20	CIA – Examinations, I
	21-Aug-20	CIA – Examinations, I
	22-Aug-20	<b>Vinayagar Chaturthi</b>
	23-Aug-20	<b>Sunday</b>
5	24-Aug-20	
	25-Aug-20	
	26-Aug-20	Liquidity Ratio, Small Level Problems and Solutions Liquidity Ratio Large level problems and solutions
	27-Aug-20	
	28-Aug-20	Profitability Ratio Problems and Solutions
	29-Aug-20	Turnover Ratio Problems And Solutions
	30-Aug-20	<b>Sunday</b>
6	31-Aug-20	

Week	Date	Topics
1	1-Sep-20	
	2-Sep-20	
	3-Sep-20	
	4-Sep-20	
	5-Sep-20	
	6-Sep-20	<b>Sunday</b>
2	7-Sep-20	
	8-Sep-20	
	9-Sep-20	
	10-Sep-20	
	11-Sep-20	
	12-Sep-20	
	13-Sep-20	<b>Sunday</b>
3	14-Sep-20	
	15-Sep-20	
	16-Sep-20	
	17-Sep-20	
	18-Sep-20	
	19-Sep-20	
	20-Sep-20	<b>Sunday</b>
5	21-Sep-20	CIA – Examinations, II
	22-Sep-20	CIA – Examinations, II
	23-Sep-20	CIA – Examinations, II
	24-Sep-20	CIA – Examinations, II
	25-Sep-20	CIA – Examinations, II
	26-Sep-20	
	27-Sep-20	<b>Sunday</b>
6	28-Sep-20	
	29-Sep-20	
	30-Sep-20	

Week	Date	Topics
1	1-Oct-20	
	2-Oct-20	<b>Gandhi Jayanthi</b>
	3-Oct-20	
	4-Oct-20	<b>Sunday</b>
2	5-Oct-20	
	6-Oct-20	
	7-Oct-20	
	8-Oct-20	
	9-Oct-20	
	10-Oct-20	
11-Oct-20	<b>Sunday.</b>	
3	12-Oct-20	
	13-Oct-20	
	14-Oct-20	
	15-Oct-20	
	16-Oct-20	
	17-Oct-20	
	18-Oct-20	<b>Sunday.</b>
4	19-Oct-20	
	20-Oct-20	
	21-Oct-20	
	22-Oct-20	
	23-Oct-20	
	24-Oct-20	
	25-Oct-20	<b>Sunday.</b>
5	26-Oct-20	<b>Vijaya Dasami</b>
	27-Oct-20	
	28-Oct-20	
	29-Oct-20	
	30-Oct-20	<b>Miladi Nabi</b>
	31-Oct-20	

Week	Date	Topics
1	1-Nov-20	<b>Sunday</b>
2	2-Nov-20	
	3-Nov-20	
	4-Nov-20	
	5-Nov-20	
	6-Nov-20	
	7-Nov-20	
	8-Nov-20	<b>Sunday</b>
3	9-Nov-20	
	10-Nov-20	
	11-Nov-20	
	12-Nov-20	
	13-Nov-20	<b>Holiday</b>
	14-Nov-20	<b>Deepavali</b>
	15-Nov-20	<b>Sunday</b>
4	16-Nov-20	
	17-Nov-20	
	18-Nov-20	
	19-Nov-20	
	20-Nov-20	
	21-Nov-20	
	22-Nov-20	<b>Sunday.</b>
5	23-Nov-20	
	24-Nov-20	
	25-Nov-20	<b>Holiday</b>
	26-Nov-20	<b>Holiday</b>
	27-Nov-20	
	28-Nov-20	
	29-Nov-20	<b>Sunday.</b>
6	30-Nov-20	

Week	Date	Topics
1	1-Dec-20	
	2-Dec-20	
	3-Dec-20	
	4-Dec-20	
	5-Dec-20	
	6-Dec-20	<b>Sunday</b>
2	7-Dec-20	
	8-Dec-20	
	9-Dec-20	
	10-Dec-20	
	11-Dec-20	
	12-Dec-20	
	13-Dec-20	<b>Sunday.</b>
3	14-Dec-20	University Model Examinations
	15-Dec-20	University Model Examinations
	16-Dec-20	University Model Examinations
	17-Dec-20	University Model Examinations
	18-Dec-20	University Model Examinations
	19-Dec-20	
	20-Dec-20	<b>Sunday.</b>
4	21-Dec-20	
	22-Dec-20	
	23-Dec-20	
	24-Dec-20	
	25-Dec-20	Christmas
	26-Dec-20	
	27-Dec-20	<b>Sunday.</b>
5	28-Dec-20	
	29-Dec-20	
	30-Dec-20	University Examinations started.....
	31-Dec-20	

Week	Date	Topics
1	1-Jan-21	New Year
	2-Jan-21	
	3-Jan-21	<b>Sunday</b>
2	4-Jan-21	
	5-Jan-21	
	6-Jan-21	
	7-Jan-21	
	8-Jan-21	
	9-Jan-21	
	10-Jan-21	<b>Sunday</b>
3	11-Jan-21	
	12-Jan-21	
	13-Jan-21	
	14-Jan-21	Pongal
	15-Jan-21	Thiruvalluvar Day
	16-Jan-21	Uzhavar Thirunal
	17-Jan-21	<b>Sunday.</b>
4	18-Jan-21	
	19-Jan-21	
	20-Jan-21	
	21-Jan-21	
	22-Jan-21	
	23-Jan-21	
	24-Jan-21	<b>Sunday.</b>
5	25-Jan-21	
	26-Jan-21	Republic Day
	27-Jan-21	
	28-Jan-21	
	29-Jan-21	
	30-Jan-21	
	31-Jan-21	<b>Sunday.</b>

**Course Objectives:**

1. To enable the students to get knowledge about the various techniques of management principles
2. To make the students Get practical skill in solving management Problems
3. TO equips themselves in work field such as Accounts sections of various Companies

**Course Outcomes: Upon completion of this course students will have:**

1. The Students Can Possible To Shine In Future Carrier
2. The Students Improves their Capability Through Learn this Subject of Mgt Accounting
3. To understand in practical merits and difficulties for managerial Decision Making

**Modes of Content Delivery:**

<b>1. Classroom/Lab Teaching</b>	
<b>2. Online Resources</b>	✓
<b>3. Slides</b>	✓
<b>4. Expert Lecture</b>	
<b>5. Group Discussion</b>	
<b>6. Seminar</b>	
<b>7. Case Study</b>	





## ST. THOMAS COLLEGE OF ARTS AND SCIENCE

### Lesson Plan for the Odd Semester 2020-2021

Name of the Assistant Professor: Dr.V.SARAVANAN

Department: COMMERCE (BM)

Class and Section: II.B.Com (BM)(AF)(CS)

Shift : SHIFT-II

Subject: Corporate Accounting

Week	Date	Topics
1	1-Jul-20	
	2-Jul-20	Meaning And Concept of Companies, Importance of Companies. Various Types Companies
	3-Jul-20	
	4-Jul-20	
	5-Jul-20	<b>Sunday</b>
2	6-Jul-20	Meaning and Concept Of Shares Debentures and Bonds, Equity Shares and preference Shares
	7-Jul-20	
	8-Jul-20	
	9-Jul-20	Various Types of Shares, Rights Shares, Sweat Equity, Preference types etc
	10-Jul-20	
	11-Jul-20	
	12-Jul-20	<b>Sunday</b>
3	13-Jul-20	Issues of Shares- Formulae Explanations and Small Level Problems Such as Share Application stage problems
	14-Jul-20	
	15-Jul-20	
	16-Jul-20	Applications and Allotment Stage related problems
	17-Jul-20	
	18-Jul-20	
	19-Jul-20	<b>Sunday</b>
4	20-Jul-20	Application Stage, Allotment Stage, Call Stage Problems
	21-Jul-20	
	22-Jul-20	
	23-Jul-20	Share Forfeiture and Reissues for another person 's related problems
	24-Jul-20	
	25-Jul-20	
	26-Jul-20	<b>Sunday</b>
5	27-Jul-20	All Stage problems including forfeiture and reissue stage problems and solutions
	28-Jul-20	
	29-Jul-20	
	30-Jul-20	Over Subscription and under Subscription related Problems and solutions
	31-Jul-20	

Week	Date	Topics
1	1-Aug-20	
	2-Aug-20	<b>Sunday</b>
2	3-Aug-20	All Stage And Pro-rata Allotment Related Problems including forfeiture and re-issues.
	4-Aug-20	
	5-Aug-20	
	6-Aug-20	Debentures Meaning and Concept and types of Debentures
	7-Aug-20	
	8-Aug-20	
	9-Aug-20	<b>Sunday</b>
3	10-Aug-20	Issues of Debentures Formulae Explanations
	11-Aug-20	
	12-Aug-20	
	13-Aug-20	Underwriting of Debentures , related small and large level problems and solutions, Redemptions of debentures meaning and concept
	14-Aug-20	
	15-Aug-20	<b>Independence Day</b>
	16-Aug-20	<b>Sunday</b>
4	17-Aug-20	CIA – Examination, I
	18-Aug-20	CIA – Examination, I
	19-Aug-20	CIA – Examination, I
	20-Aug-20	CIA – Examination, I
	21-Aug-20	CIA – Examination, I
	22-Aug-20	<b>Vinayagar Chaturthi</b>
	23-Aug-20	<b>Sunday</b>
5	24-Aug-20	Acquisitions of business Meaning and Concept and importance, Acquisitions Of Business Small Level Problems and solutions
	25-Aug-20	
	26-Aug-20	
	27-Aug-20	Acquisitions Of Business large Level Problems and solutions
	28-Aug-20	
	29-Aug-20	
	30-Aug-20	<b>Sunday</b>
6	31-Aug-20	Profit Prior to incorporations Meaning and Concept, importance

Week	Date	Topics
1	1-Sep-20	
	2-Sep-20	
	3-Sep-20	Profit Prior to incorporations Small level problems and solutions explanations
	4-Sep-20	
	5-Sep-20	
	6-Sep-20	<b>Sunday</b>
2	7-Sep-20	Profit Prior to incorporations large level problems and solutions explanation
	8-Sep-20	
	9-Sep-20	
	10-Sep-20	Introductions of Final Accounts Of Companies,
	11-Sep-20	
	12-Sep-20	
	13-Sep-20	<b>Sunday</b>
3	14-Sep-20	Meaning and Concept Of Final Accounts of Companies
	15-Sep-20	
	16-Sep-20	
	17-Sep-20	Profit and Loss Account, Profit & Loss Appropriations Account , Balance Sheet of A Companies Explanations & Calculations of Managerial Remunerations
	18-Sep-20	
	19-Sep-20	
	20-Sep-20	<b>Sunday</b>
5	21-Sep-20	CIA-Examinations, II
	22-Sep-20	CIA-Examinations, II
	23-Sep-20	CIA-Examinations, II
	24-Sep-20	CIA-Examinations, II
	25-Sep-20	CIA-Examinations, II
	26-Sep-20	
	27-Sep-20	<b>Sunday</b>
6	28-Sep-20	Calculations of P& L Account and P& L appropriations Account And balance Sheet large Level Problems
	29-Sep-20	
	30-Sep-20	

Week	Date	Topics
1	1-Oct-20	P& L Account and P& L appropriations Account And balance Sheet large Level Problems with Additional informations.
	2-Oct-20	<b>Gandhi Jayanthi</b>
	3-Oct-20	
	4-Oct-20	<b>Sunday</b>
2	5-Oct-20	Valuations of Shares and Goodwill explanations
	6-Oct-20	
	7-Oct-20	
	8-Oct-20	Valuations of Shares and Goodwill importance and
	9-Oct-20	
	10-Oct-20	
	11-Oct-20	<b>Sunday.</b>
3	12-Oct-20	Valuations of shares types (Net Asset Method, Simple profit method, Annuity Method)
	13-Oct-20	
	14-Oct-20	
	15-Oct-20	Valuations of Shares related small level problems and solutions
	16-Oct-20	
	17-Oct-20	
	18-Oct-20	<b>Sunday.</b>
4	19-Oct-20	Valuations Of Shares related large level problems with solution explanations
	20-Oct-20	
	21-Oct-20	
	22-Oct-20	Valuations of goodwill meaning & concept and formulae explanations
	23-Oct-20	
	24-Oct-20	
	25-Oct-20	<b>Sunday.</b>
5	26-Oct-20	<b>Vijaya Dasami</b>
	27-Oct-20	
	28-Oct-20	
	29-Oct-20	Average profit method for Valuations of goodwill
	30-Oct-20	<b>Miladi Nabi</b>
	31-Oct-20	

Week	Date	Topics
1	1-Nov-20	<b>Sunday</b>
2	2-Nov-20	Valuations of Goodwill super profit method problems and solutions
	3-Nov-20	
	4-Nov-20	
	5-Nov-20	Valuations of goodwill Comprehensive problems and solutions
	6-Nov-20	
	7-Nov-20	
	8-Nov-20	<b>Sunday</b>
3	9-Nov-20	Comprehensive problems for Valuation of Shares and Goodwill explanations
	10-Nov-20	
	11-Nov-20	
	12-Nov-20	Alterations of Share Capital and internal reconstructions meaning and concept
	13-Nov-20	<b>Holiday</b>
	14-Nov-20	<b>Deepavali</b>
	15-Nov-20	<b>Sunday</b>
4	16-Nov-20	Alterations of Share Capital and internal reconstructions importance
	17-Nov-20	
	18-Nov-20	
	19-Nov-20	Difference between internal reconstructions and external reconstructions
	20-Nov-20	
	21-Nov-20	
	22-Nov-20	<b>Sunday.</b>
5	23-Nov-20	Objective of internal reconstructions, and procedure for internal reconstructions
	24-Nov-20	
	25-Nov-20	<b>Holiday</b>
	26-Nov-20	<b>Holiday</b>
	27-Nov-20	
	28-Nov-20	
	29-Nov-20	<b>Sunday.</b>
6	30-Nov-20	Alternations Of share Capital For assets reductions related Problems and solutions

Week	Date	Topics
1	1-Dec-20	
	2-Dec-20	
	3-Dec-20	Alternations Of share Capital For equity share only reductions related Problems and solutions
	4-Dec-20	
	5-Dec-20	
	6-Dec-20	<b>Sunday</b>
2	7-Dec-20	Alternations Of share Capital For preference share only reductions related Problems and solutions
	8-Dec-20	
	9-Dec-20	
	10-Dec-20	Alternations Of share Capital For assets and Share Capitals reductions related Problems and solutions & Assets and shares revised value method and additional informations given the problems. Syllabus Successfully Completed
	11-Dec-20	
	12-Dec-20	
	13-Dec-20	<b>Sunday.</b>
3	14-Dec-20	University Model Exams
	15-Dec-20	University Model Exams
	16-Dec-20	University Model Exams
	17-Dec-20	University Model Exams
	18-Dec-20	University Model Exams
	19-Dec-20	
	20-Dec-20	<b>Sunday.</b>
4	21-Dec-20	
	22-Dec-20	
	23-Dec-20	
	24-Dec-20	
	25-Dec-20	Christmas
	26-Dec-20	
	27-Dec-20	<b>Sunday.</b>
5	28-Dec-20	
	29-Dec-20	
	30-Dec-20	University Examinations Started .....
	31-Dec-20	

Week	Date	Topics
1	1-Jan-21	New Year
	2-Jan-21	
	3-Jan-21	<b>Sunday</b>
2	4-Jan-21	
	5-Jan-21	
	6-Jan-21	
	7-Jan-21	
	8-Jan-21	
	9-Jan-21	
	10-Jan-21	<b>Sunday</b>
3	11-Jan-21	
	12-Jan-21	
	13-Jan-21	
	14-Jan-21	Pongal
	15-Jan-21	Thiruvalluvar Day
	16-Jan-21	Uzhavar Thirunal
	17-Jan-21	<b>Sunday.</b>
4	18-Jan-21	
	19-Jan-21	
	20-Jan-21	
	21-Jan-21	
	22-Jan-21	
	23-Jan-21	
	24-Jan-21	<b>Sunday.</b>
5	25-Jan-21	
	26-Jan-21	Republic Day
	27-Jan-21	
	28-Jan-21	
	29-Jan-21	
	30-Jan-21	
	31-Jan-21	<b>Sunday.</b>

**Course Objectives:**

1. To enable the students to get knowledge about the various techniques of Corporate Rules
2. To make the students Get practical skill in solving Company Problems
3. TO equips themselves in work field such as Accounts sections of various Companies

**Course Outcomes: Upon completion of this course students will have:**

1. The Students Can Possible To Shine In Future Carrier
2. The Students Improves their Capability Through Learn this Subject of Corporate Accounting
3. To understand in practical merits and difficulties for Companies related process

**Modes of Content Delivery:**

<b>1. Classroom/Lab Teaching</b>	
<b>2. Online Resources</b>	✓
<b>3. Slides</b>	✓
<b>4. Expert Lecture</b>	
<b>5. Group Discussion</b>	
<b>6. Seminar</b>	
<b>7. Case Study</b>	





# ST. THOMAS COLLEGE OF ARTS AND SCIENCE



## Lesson Plan for the Odd Semester 2020-2021

Name of the Assistant Professor: Dr.V.SARAVANAN

Department : COMMERCE (BM)

Class and Section: I.B.Com (BM)

Shift : SHIFT-II

Subject: Business Economics

Week	Date	Topics
1	1-Jul-20	
	2-Jul-20	
	3-Jul-20	
	4-Jul-20	
	5-Jul-20	<b>Sunday</b>
2	6-Jul-20	
	7-Jul-20	
	8-Jul-20	
	9-Jul-20	
	10-Jul-20	
	11-Jul-20	
	12-Jul-20	<b>Sunday</b>
3	13-Jul-20	
	14-Jul-20	
	15-Jul-20	
	16-Jul-20	
	17-Jul-20	
	18-Jul-20	
	19-Jul-20	<b>Sunday</b>
4	20-Jul-20	
	21-Jul-20	
	22-Jul-20	
	23-Jul-20	
	24-Jul-20	
	25-Jul-20	
	26-Jul-20	<b>Sunday</b>
5	27-Jul-20	
	28-Jul-20	
	29-Jul-20	
	30-Jul-20	
	31-Jul-20	

Week	Date	Topics
1	1-Aug-20	
	2-Aug-20	<b>Sunday</b>
2	3-Aug-20	
	4-Aug-20	
	5-Aug-20	
	6-Aug-20	
	7-Aug-20	
	8-Aug-20	
	9-Aug-20	<b>Sunday</b>
3	10-Aug-20	
	11-Aug-20	
	12-Aug-20	
	13-Aug-20	
	14-Aug-20	
	15-Aug-20	<b>Independence Day</b>
	16-Aug-20	<b>Sunday</b>
4	17-Aug-20	
	18-Aug-20	
	19-Aug-20	
	20-Aug-20	
	21-Aug-20	
	22-Aug-20	<b>Vinayagar Chaturthi</b>
	23-Aug-20	<b>Sunday</b>
5	24-Aug-20	
	25-Aug-20	
	26-Aug-20	
	27-Aug-20	
	28-Aug-20	
	29-Aug-20	
	30-Aug-20	<b>Sunday</b>
6	31-Aug-20	

Week	Date	Topics
1	1-Sep-20	Introduction to Economics and basic concept of Economics
	2-Sep-20	
	3-Sep-20	
	4-Sep-20	Types and Scope of Economics(Macro And Micro Economics)
	5-Sep-20	
	6-Sep-20	<b>Sunday</b>
2	7-Sep-20	
	8-Sep-20	Wealth , Welfare And Scarcity view of Economics
	9-Sep-20	
	10-Sep-20	
	11-Sep-20	Positive And Normative Economics Explanations
	12-Sep-20	
3	13-Sep-20	<b>Sunday</b>
	14-Sep-20	
	15-Sep-20	Scope and Importance of Business Economics
	16-Sep-20	
	17-Sep-20	
	18-Sep-20	Concepts of Production Possibilities Frontiers and Opportunity Cost Explanations
	19-Sep-20	
5	20-Sep-20	<b>Sunday</b>
	21-Sep-20	CIA – Examinations, I
	22-Sep-20	CIA – Examinations, I
	23-Sep-20	CIA – Examinations, I
	24-Sep-20	CIA – Examinations, I
	25-Sep-20	CIA – Examinations, I
	26-Sep-20	
27-Sep-20	<b>Sunday</b>	
6	28-Sep-20	
	29-Sep-20	Accounting Profit and Economic Profit Explanations and Incremental and Marginal Cost
	30-Sep-20	

Week	Date	Topics
1	1-Oct-20	
	2-Oct-20	<b>Gandhi Jayanthi</b>
	3-Oct-20	
	4-Oct-20	<b>Sunday</b>
2	5-Oct-20	
	6-Oct-20	Time and Discounting Principles and Concept of Efficiency
	7-Oct-20	
	8-Oct-20	
	9-Oct-20	Demand And Supply Functions : Meaning Of Demand
	10-Oct-20	
	11-Oct-20	<b>Sunday.</b>
3	12-Oct-20	
	13-Oct-20	Determinates and Distinctions of Demand
	14-Oct-20	
	15-Oct-20	
	16-Oct-20	Law of Demand Explanations
	17-Oct-20	
	18-Oct-20	<b>Sunday.</b>
4	19-Oct-20	
	20-Oct-20	Demand forecasting Explanations
	21-Oct-20	
	22-Oct-20	
	23-Oct-20	Supply Concept and Equilibrium
	24-Oct-20	
	25-Oct-20	<b>Sunday.</b>
5	26-Oct-20	<b>Vijaya Dasami</b>
	27-Oct-20	Consumer behavior : Law of Variable proportion
	28-Oct-20	
	29-Oct-20	
	30-Oct-20	<b>Miladi Nabi</b>
	31-Oct-20	

Week	Date	Topics
1	1-Nov-20	<b>Sunday</b>
2	2-Nov-20	
	3-Nov-20	Law of Diminishing Marginal Utility
	4-Nov-20	
	5-Nov-20	
	6-Nov-20	Equimarginal Utility and Indifference Curve-Definitions
	7-Nov-20	
	8-Nov-20	<b>Sunday</b>
3	9-Nov-20	
	10-Nov-20	Properties and Equilibrium
	11-Nov-20	
	12-Nov-20	
	13-Nov-20	<b>Holiday</b>
	14-Nov-20	<b>Deepavali</b>
	15-Nov-20	<b>Sunday</b>
4	16-Nov-20	
	17-Nov-20	Production: Law of Variable Proportions
	18-Nov-20	
	19-Nov-20	
	20-Nov-20	Law of returns to Scale
	21-Nov-20	
	22-Nov-20	<b>Sunday.</b>
5	23-Nov-20	CIA – Examinations, II
	24-Nov-20	CIA – Examinations, II
	25-Nov-20	CIA – Examinations, II
	26-Nov-20	CIA – Examinations, II
	27-Nov-20	CIA – Examinations, II
	28-Nov-20	
	29-Nov-20	<b>Sunday.</b>
6	30-Nov-20	

Week	Date	Topics
1	1-Dec-20	Producers Equilibrium
	2-Dec-20	
	3-Dec-20	
	4-Dec-20	Economies of Scale Explanations
	5-Dec-20	
	6-Dec-20	<b>Sunday</b>
2	7-Dec-20	
	8-Dec-20	Cost Classifications, Importance and types of Cost
	9-Dec-20	
	10-Dec-20	
	11-Dec-20	Break Even Analysis, Explanations
	12-Dec-20	
	13-Dec-20	<b>Sunday.</b>
3	14-Dec-20	
	15-Dec-20	Product Pricing, Types/Kinds Of Pricing
	16-Dec-20	
	17-Dec-20	
	18-Dec-20	Price and output Determinations under Perfect Competitions
	19-Dec-20	
	20-Dec-20	<b>Sunday.</b>
4	21-Dec-20	
	22-Dec-20	Concept of Monopoly
	23-Dec-20	
	24-Dec-20	
	25-Dec-20	Christmas
	26-Dec-20	
	27-Dec-20	<b>Sunday.</b>
5	28-Dec-20	
	29-Dec-20	Discriminating Monopoly
	30-Dec-20	
	31-Dec-20	

Week	Date	Topics
1	1-Jan-21	New Year
	2-Jan-21	
	3-Jan-21	<b>Sunday</b>
2	4-Jan-21	
	5-Jan-21	Oligopoly Concept Explanations
	6-Jan-21	
	7-Jan-21	
	8-Jan-21	Pricing Objectives and Methods
	9-Jan-21	
	10-Jan-21	<b>Sunday</b>
3	11-Jan-21	
	12-Jan-21	Importance And Functions Of Pricing
	13-Jan-21	
	14-Jan-21	Pongal
	15-Jan-21	Thiruvalluvar Day
	16-Jan-21	Uzhavar Thirunal
	17-Jan-21	<b>Sunday.</b>
4	18-Jan-21	
	19-Jan-21	Business Economics Revisions
	20-Jan-21	
	21-Jan-21	
	22-Jan-21	Business Economics Revisions
	23-Jan-21	
	24-Jan-21	<b>Sunday.</b>
5	25-Jan-21	
	26-Jan-21	Republic Day
	27-Jan-21	
	28-Jan-21	
	29-Jan-21	Business Economics Revisions
	30-Jan-21	
	31-Jan-21	<b>Sunday.</b>

**Course Objectives:**

1. To enable the students to get knowledge about the various techniques of management principles
2. To make the students Get practical skill in solving management Problems
3. TO equips themselves in work field such as Accounts sections of various Companies

**Course Outcomes: Upon completion of this course students will have:**

1. The Students Can Possible To Shine In Future Carrier
2. The Students Improves their Capability Through Learn this Subject of Mgt Accounting
3. To understand in practical merits and difficulties for managerial Decision Making

**Modes of Content Delivery:**

<b>1. Classroom/Lab Teaching</b>	
<b>2. Online Resources</b>	✓
<b>3. Slides</b>	✓
<b>4. Expert Lecture</b>	
<b>5. Group Discussion</b>	
<b>6. Seminar</b>	
<b>7. Case Study</b>	

IQAC Coordinator

Head of the Department

Principal





# ST. THOMAS COLLEGE OF ARTS AND SCIENCE



## Lesson Plan for the Odd Semester 2020-2021

Name of the Assistant Professor: Dr.V.SARAVANAN  
& R.Thiruvarasamurthy

Department: COMMERCE (BM)

Class and Section: II.B.Com (BM)

Shift : SHIFT-II

Subject: Indian Economics

Week	Date	Topics
1	1-Jul-20	
	2-Jul-20	Basic Economic Concept And Introduction of Economics
	3-Jul-20	
	4-Jul-20	Introductions Of Economics and Economic Growth
	5-Jul-20	<b>Sunday</b>
2	6-Jul-20	
	7-Jul-20	
	8-Jul-20	
	9-Jul-20	Economic Development Explanations
	10-Jul-20	
	11-Jul-20	Features of a developing Economy
	12-Jul-20	<b>Sunday</b>
3	13-Jul-20	
	14-Jul-20	
	15-Jul-20	
	16-Jul-20	Developed , Developing and backward Economic Country and nature
	17-Jul-20	
	18-Jul-20	Indicators of Economic Development
	19-Jul-20	<b>Sunday</b>
4	20-Jul-20	
	21-Jul-20	
	22-Jul-20	
	23-Jul-20	GDP, NDP, GNP, And other Economic Development Indicators
	24-Jul-20	
	25-Jul-20	National Income –Trends
	26-Jul-20	<b>Sunday</b>
5	27-Jul-20	
	28-Jul-20	
	29-Jul-20	
	30-Jul-20	Structural Changes For Economic Development
	31-Jul-20	

Week	Date	Topics
1	1-Aug-20	Regional Development Disparities
	2-Aug-20	<b>Sunday</b>
2	3-Aug-20	
	4-Aug-20	
	5-Aug-20	
	6-Aug-20	Disparities On The basis of Educations , Employment And Life Style basis
	7-Aug-20	
	8-Aug-20	Populations And Problems Of Populations
	9-Aug-20	<b>Sunday</b>
3	10-Aug-20	
	11-Aug-20	
	12-Aug-20	
	13-Aug-20	Populations related Issues in Developing Countries
	14-Aug-20	
	15-Aug-20	<b>Independence Day</b>
	16-Aug-20	<b>Sunday</b>
4	17-Aug-20	CIA – Examinations, I
	18-Aug-20	CIA – Examinations, I
	19-Aug-20	CIA – Examinations, I
	20-Aug-20	CIA – Examinations, I
	21-Aug-20	CIA – Examinations, I
	22-Aug-20	<b>Vinayagar Chaturthi</b>
	23-Aug-20	<b>Sunday</b>
5	24-Aug-20	
	25-Aug-20	
	26-Aug-20	
	27-Aug-20	Populations and the issues of Populations in India
	28-Aug-20	
	29-Aug-20	Employment opportunities in India
	30-Aug-20	<b>Sunday</b>
6	31-Aug-20	

Week	Date	Topics
1	1-Sep-20	Role of industries in economic development
	2-Sep-20	
	3-Sep-20	Major Problems of Indian Economy
	4-Sep-20	
	5-Sep-20	Poverty, unemployment, BPL, Over populations, Illiterate, Etc
	6-Sep-20	<b>Sunday</b>
2	7-Sep-20	
	8-Sep-20	Industries development under the planning regime
	9-Sep-20	
	10-Sep-20	Impact of Poverty in India
	11-Sep-20	
	12-Sep-20	Poverty Related issues in Developing Countries and Back ward Countries
	13-Sep-20	<b>Sunday</b>
3	14-Sep-20	
	15-Sep-20	New Economic policy 1991
	16-Sep-20	
	17-Sep-20	Unemployment In India
	18-Sep-20	
	19-Sep-20	Unemployment and Belo poverty line
	20-Sep-20	<b>Sunday</b>
5	21-Sep-20	CIA – Examinations, II
	22-Sep-20	CIA – Examinations, II
	23-Sep-20	CIA – Examinations, II
	24-Sep-20	CIA – Examinations, II
	25-Sep-20	CIA – Examinations, II
	26-Sep-20	Education policy In India
	27-Sep-20	<b>Sunday</b>
6	28-Sep-20	
	29-Sep-20	New Economic policy 1991
	30-Sep-20	

Week	Date	Topics
1	1-Oct-20	Illiterate Position in India
	2-Oct-20	<b>Gandhi Jayanthi</b>
	3-Oct-20	Effectiveness Of Illiterate Position India
	4-Oct-20	<b>Sunday</b>
2	5-Oct-20	
	6-Oct-20	Role of public sector
	7-Oct-20	
	8-Oct-20	Planning Commission
	9-Oct-20	
	10-Oct-20	Planning Commission Originations in India
	11-Oct-20	<b>Sunday.</b>
3	12-Oct-20	
	13-Oct-20	Restructuring of the public sector
	14-Oct-20	
	15-Oct-20	Planning Commission Chairperson
	16-Oct-20	
	17-Oct-20	Basis of Planning Commission
	18-Oct-20	<b>Sunday.</b>
4	19-Oct-20	
	20-Oct-20	Role of small scale industries in economic development
	21-Oct-20	
	22-Oct-20	Objectives of planning Commissions
	23-Oct-20	
	24-Oct-20	Planning Commission and its Achievements
	25-Oct-20	<b>Sunday.</b>
5	26-Oct-20	<b>Vijaya Dasami</b>
	27-Oct-20	Foreign trade composition,direction
	28-Oct-20	
	29-Oct-20	First Five Year plan Explanations
	30-Oct-20	<b>Miladi Nabi</b>
	31-Oct-20	Second and Third Five Year Plan

Week	Date	Topics
1	1-Nov-20	<b>Sunday</b>
2	2-Nov-20	
	3-Nov-20	EXIM policy
	4-Nov-20	
	5-Nov-20	Fourth, Fifth and Sixth Five Year Plan Explanations
	6-Nov-20	
	7-Nov-20	One Year plan Explanations
	8-Nov-20	<b>Sunday</b>
3	9-Nov-20	
	10-Nov-20	I T industry
	11-Nov-20	
	12-Nov-20	Seventh and Eighth Five year Plan
	13-Nov-20	<b>Holiday</b>
	14-Nov-20	<b>Deepavali</b>
	15-Nov-20	<b>Sunday</b>
4	16-Nov-20	
	17-Nov-20	I T ,Knowledge economy growth
	18-Nov-20	
	19-Nov-20	Ninth And Tenth Five Year plan
	20-Nov-20	
	21-Nov-20	Eleventh Five Year Plan Explanations
	22-Nov-20	<b>Sunday.</b>
5	23-Nov-20	
	24-Nov-20	I T ,Knowledge economy growth
	25-Nov-20	<b>Holiday</b>
	26-Nov-20	<b>Holiday</b>
	27-Nov-20	
	28-Nov-20	Twelfth Five Year plan explanations
	29-Nov-20	<b>Sunday.</b>
6	30-Nov-20	

Week	Date	Topics
1	1-Dec-20	Present state of IT industry in India
	2-Dec-20	
	3-Dec-20	Five year plan And One Year Plan explanations
	4-Dec-20	
	5-Dec-20	Plan Holiday Explanations
	6-Dec-20	<b>Sunday</b>
2	7-Dec-20	
	8-Dec-20	Future Prospect of IT industry
	9-Dec-20	
	10-Dec-20	Infrastructure for Development in India
	11-Dec-20	
	12-Dec-20	Ordinary Infrastructure and Social Infrastructure
	13-Dec-20	<b>Sunday.</b>
3	14-Dec-20	University Model Examinations
	15-Dec-20	University Model Examinations
	16-Dec-20	University Model Examinations
	17-Dec-20	University Model Examinations
	18-Dec-20	University Model Examinations
	19-Dec-20	
	20-Dec-20	<b>Sunday.</b>
4	21-Dec-20	
	22-Dec-20	
	23-Dec-20	
	24-Dec-20	
	25-Dec-20	Christmas
	26-Dec-20	
	27-Dec-20	<b>Sunday.</b>
5	28-Dec-20	
	29-Dec-20	
	30-Dec-20	University Examinations Started.....
	31-Dec-20	

Week	Date	Topics
1	1-Jan-21	New Year
	2-Jan-21	
	3-Jan-21	<b>Sunday</b>
2	4-Jan-21	
	5-Jan-21	
	6-Jan-21	
	7-Jan-21	
	8-Jan-21	
	9-Jan-21	
	10-Jan-21	<b>Sunday</b>
3	11-Jan-21	
	12-Jan-21	
	13-Jan-21	
	14-Jan-21	Pongal
	15-Jan-21	Thiruvalluvar Day
	16-Jan-21	Uzhavar Thirunal
	17-Jan-21	<b>Sunday.</b>
4	18-Jan-21	
	19-Jan-21	
	20-Jan-21	
	21-Jan-21	
	22-Jan-21	
	23-Jan-21	
	24-Jan-21	<b>Sunday.</b>
5	25-Jan-21	
	26-Jan-21	Republic Day
	27-Jan-21	
	28-Jan-21	
	29-Jan-21	
	30-Jan-21	
	31-Jan-21	<b>Sunday.</b>

**Course Objectives:**

1. To enable the students to get knowledge about the various techniques of management principles
2. To make the students Get practical skill in solving management Problems
3. TO equips themselves in work field such as Accounts sections of various Companies

**Course Outcomes: Upon completion of this course students will have:**

1. The Students Can Possible To Shine In Future Carrier
2. The Students Improves their Capability Through Learn this Subject of Management Accounting
3. To understand in practical merits and difficulties for managerial Decision Making

**Modes of Content Delivery:**

<b>1. Classroom/Lab Teaching</b>	
<b>2. Online Resources</b>	✓
<b>3. Slides</b>	✓
<b>4. Expert Lecture</b>	
<b>5. Group Discussion</b>	
<b>6. Seminar</b>	
<b>7. Case Study</b>	

IQAC Coordinator

Head of the Department

Principal





# ST. THOMAS COLLEGE OF ARTS AND SCIENCE



## Lesson Plan for the Odd Semester 2020-2021

Name of the Assistant Professor: R.THIRUVARASAMURTHY

Department: Commerce

Class and Section: I B.Com (A & F, BM)

Shift : II

Subject: BUSINESS COMMUNICATION

Week	Date	Topics
1	1-Jul-20	
	2-Jul-20	
	3-Jul-20	
	4-Jul-20	
	5-Jul-20	<b>Sunday</b>
2	6-Jul-20	
	7-Jul-20	
	8-Jul-20	
	9-Jul-20	
	10-Jul-20	
	11-Jul-20	
	12-Jul-20	<b>Sunday</b>
3	13-Jul-20	
	14-Jul-20	
	15-Jul-20	
	16-Jul-20	
	17-Jul-20	
	18-Jul-20	
	19-Jul-20	<b>Sunday</b>
4	20-Jul-20	
	21-Jul-20	
	22-Jul-20	
	23-Jul-20	
	24-Jul-20	
	25-Jul-20	
	26-Jul-20	<b>Sunday</b>
5	27-Jul-20	
	28-Jul-20	
	29-Jul-20	
	30-Jul-20	
	31-Jul-20	

Week	Date	Topics
1	1-Aug-20	
	2-Aug-20	<b>Sunday</b>
2	3-Aug-20	
	4-Aug-20	
	5-Aug-20	
	6-Aug-20	
	7-Aug-20	
	8-Aug-20	
	9-Aug-20	<b>Sunday</b>
3	10-Aug-20	
	11-Aug-20	
	12-Aug-20	
	13-Aug-20	
	14-Aug-20	
	15-Aug-20	<b>Independence Day</b>
	16-Aug-20	<b>Sunday</b>
4	17-Aug-20	
	18-Aug-20	
	19-Aug-20	
	20-Aug-20	
	21-Aug-20	
	22-Aug-20	<b>Vinayagar Chaturthi</b>
	23-Aug-20	<b>Sunday</b>
5	24-Aug-20	
	25-Aug-20	
	26-Aug-20	
	27-Aug-20	
	28-Aug-20	
	29-Aug-20	
	30-Aug-20	<b>Sunday</b>
6	31-Aug-20	

Week	Date	Topics
1	1-Sep-20	Introduction of subject
	2-Sep-20	
	3-Sep-20	
	4-Sep-20	
	5-Sep-20	Analysis of business letters
	6-Sep-20	<b>Sunday</b>
2	7-Sep-20	Basics principles in drafting
	8-Sep-20	
	9-Sep-20	
	10-Sep-20	
	11-Sep-20	
	12-Sep-20	Appearance & lay out, Letter style
	13-Sep-20	<b>Sunday</b>
3	14-Sep-20	Various types of business letters
	15-Sep-20	
	16-Sep-20	
	17-Sep-20	
	18-Sep-20	
	19-Sep-20	Quotations, Various types of business letters, Letter of enquiry
	20-Sep-20	<b>Sunday</b>
4	21-Sep-20	Assessment test
	22-Sep-20	Assessment test
	23-Sep-20	Assessment test
	24-Sep-20	Assessment test
	25-Sep-20	Assessment test
	26-Sep-20	
	27-Sep-20	<b>Sunday</b>
5	28-Sep-20	Quotations
	29-Sep-20	
	30-Sep-20	

Week	Date	Topics
1	1-Oct-20	
	2-Oct-20	<b>Gandhi Jayanthi</b>
	3-Oct-20	Orders, offers
	4-Oct-20	<b>Sunday</b>
2	5-Oct-20	Orders, Cancellation letters
	6-Oct-20	
	7-Oct-20	
	8-Oct-20	
	9-Oct-20	
	10-Oct-20	Complaint letters
	11-Oct-20	<b>Sunday.</b>
3	12-Oct-20	Settlement letters
	13-Oct-20	
	14-Oct-20	
	15-Oct-20	
	16-Oct-20	
	17-Oct-20	Circular letters
	18-Oct-20	<b>Sunday.</b>
4	19-Oct-20	Circular letters
	20-Oct-20	
	21-Oct-20	
	22-Oct-20	
	23-Oct-20	
	24-Oct-20	Status enquiry letter
	25-Oct-20	<b>Sunday.</b>
5	26-Oct-20	<b>Vijaya Dasami</b>
	27-Oct-20	
	28-Oct-20	
	29-Oct-20	
	30-Oct-20	<b>Miladi Nabi</b>
	31-Oct-20	Collection letters introduction, meaning

Week	Date	Topics
1	1-Nov-20	<b>Sunday</b>
2	2-Nov-20	Application for a situation
	3-Nov-20	
	4-Nov-20	
	5-Nov-20	
	6-Nov-20	
	7-Nov-20	Letter of recommendation
	8-Nov-20	<b>Sunday</b>
3	9-Nov-20	Reference letter –meaning
	10-Nov-20	
	11-Nov-20	
	12-Nov-20	
	13-Nov-20	<b>Holiday</b>
	14-Nov-20	<b>Deepavali</b>
	15-Nov-20	<b>Sunday</b>
4	16-Nov-20	Revision Unit-I
	17-Nov-20	
	18-Nov-20	
	19-Nov-20	
	20-Nov-20	
	21-Nov-20	Revision Unit-II & III
	22-Nov-20	<b>Sunday.</b>
5	23-Nov-20	Assessment test
	24-Nov-20	Assessment test
	25-Nov-20	<b>Holiday</b>
	26-Nov-20	<b>Holiday</b>
	27-Nov-20	Assessment test
	28-Nov-20	Assessment test
	29-Nov-20	<b>Sunday.</b>
6	30-Nov-20	Assessment test

Week	Date	Topics
1	1-Dec-20	
	2-Dec-20	
	3-Dec-20	
	4-Dec-20	
	5-Dec-20	Correspondence with shareholders
	6-Dec-20	<b>Sunday</b>
2	7-Dec-20	Correspondence with shareholders
	8-Dec-20	
	9-Dec-20	
	10-Dec-20	
	11-Dec-20	
	12-Dec-20	Correspondence with fixed deposit holders
	13-Dec-20	<b>Sunday.</b>
3	14-Dec-20	Correspondence with government departments
	15-Dec-20	
	16-Dec-20	
	17-Dec-20	
	18-Dec-20	
	19-Dec-20	Correspondence with office staff
	20-Dec-20	<b>Sunday.</b>
4	21-Dec-20	Correspondence with customers and shareholders
	22-Dec-20	
	23-Dec-20	
	24-Dec-20	
	25-Dec-20	Christmas
	26-Dec-20	Correspondence with directors and Public
	27-Dec-20	<b>Sunday.</b>
5	28-Dec-20	Correspondence with directors
	29-Dec-20	
	30-Dec-20	
	31-Dec-20	

Week	Date	Topics
1	1-Jan-21	New Year
	2-Jan-21	Reports writing introduction
	3-Jan-21	<b>Sunday</b>
2	4-Jan-21	Report style and Language
	5-Jan-21	
	6-Jan-21	
	7-Jan-21	
	8-Jan-21	
	9-Jan-21	Report on meeting, individuals, committees
	10-Jan-21	<b>Sunday</b>
3	11-Jan-21	Report on meeting and Speeches writing
	12-Jan-21	
	13-Jan-21	
	14-Jan-21	Pongal
	15-Jan-21	Thiruvalluvar Day
	16-Jan-21	Uzhavar Thirunal
	17-Jan-21	<b>Sunday.</b>
4	18-Jan-21	Role of computers in business correspondence
	19-Jan-21	
	20-Jan-21	
	21-Jan-21	
	22-Jan-21	
	23-Jan-21	Revision Unit I and II
	24-Jan-21	<b>Sunday.</b>
5	25-Jan-21	Revision Unit-III and IV
	26-Jan-21	Republic Day
	27-Jan-21	
	28-Jan-21	
	29-Jan-21	
	30-Jan-21	Revision unit V
	31-Jan-21	<b>Sunday.</b>

**Course Objectives:**

1. To enable the students to get knowledge about the various techniques of Business communication
2. To make the students Get practical skill in solving in communication Problems
3. TO equips themselves in work field such as Accounts sections of various Companies

**Course Outcomes: Upon completion of this course students will have:**

1. The Students Can Possible To Shine In Future Carrier
2. The Students Improves their Capability through Learn this Subject of Business communication
3. To understand in practical merits and difficulties for managerial Decision Making

**Modes of Content Delivery:**

<b>1. Classroom/Lab Teaching</b>	
<b>2. Online Resources</b>	✓
<b>3. Slides</b>	✓
<b>4. Expert Lecture</b>	
<b>5. Group Discussion</b>	
<b>6. Seminar</b>	
<b>7. Case Study</b>	





# ST. THOMAS COLLEGE OF ARTS AND SCIENCE



## Lesson Plan for the Odd Semester 2020-2021

Name of the Assistant Professor: R.THIRUVARASAMURTHY

Department: Commerce

Class and Section: I B.Com (A & F) (BM)

Shift : II

Subject: BUSINESS COMMUNICATION

Week	Date	Topics
1	1-Jul-20	
	2-Jul-20	
	3-Jul-20	
	4-Jul-20	
	5-Jul-20	<b>Sunday</b>
2	6-Jul-20	
	7-Jul-20	
	8-Jul-20	
	9-Jul-20	
	10-Jul-20	
	11-Jul-20	
	12-Jul-20	<b>Sunday</b>
3	13-Jul-20	
	14-Jul-20	
	15-Jul-20	
	16-Jul-20	
	17-Jul-20	
	18-Jul-20	
	19-Jul-20	<b>Sunday</b>
4	20-Jul-20	
	21-Jul-20	
	22-Jul-20	
	23-Jul-20	
	24-Jul-20	
	25-Jul-20	
	26-Jul-20	<b>Sunday</b>
5	27-Jul-20	
	28-Jul-20	
	29-Jul-20	
	30-Jul-20	
	31-Jul-20	

Week	Date	Topics
1	1-Aug-20	
	2-Aug-20	<b>Sunday</b>
2	3-Aug-20	
	4-Aug-20	
	5-Aug-20	
	6-Aug-20	
	7-Aug-20	
	8-Aug-20	
	9-Aug-20	<b>Sunday</b>
3	10-Aug-20	
	11-Aug-20	
	12-Aug-20	
	13-Aug-20	
	14-Aug-20	
	15-Aug-20	<b>Independence Day</b>
	16-Aug-20	<b>Sunday</b>
4	17-Aug-20	
	18-Aug-20	
	19-Aug-20	
	20-Aug-20	
	21-Aug-20	
	22-Aug-20	<b>Vinayagar Chaturthi</b>
	23-Aug-20	<b>Sunday</b>
5	24-Aug-20	
	25-Aug-20	
	26-Aug-20	
	27-Aug-20	
	28-Aug-20	
	29-Aug-20	
	30-Aug-20	<b>Sunday</b>
6	31-Aug-20	

Week	Date	Topics
1	1-Sep-20	Introduction of subject
	2-Sep-20	
	3-Sep-20	
	4-Sep-20	
	5-Sep-20	Analysis of business letters
	6-Sep-20	<b>Sunday</b>
2	7-Sep-20	Basics principles in drafting
	8-Sep-20	
	9-Sep-20	
	10-Sep-20	
	11-Sep-20	
	12-Sep-20	Appearance & lay out, Letter style
	13-Sep-20	<b>Sunday</b>
3	14-Sep-20	Various types of business letters
	15-Sep-20	
	16-Sep-20	
	17-Sep-20	
	18-Sep-20	
	19-Sep-20	Quotations, Various types of business letters, Letter of enquiry
	20-Sep-20	<b>Sunday</b>
4	21-Sep-20	Assessment test
	22-Sep-20	Assessment test
	23-Sep-20	Assessment test
	24-Sep-20	Assessment test
	25-Sep-20	Assessment test
	26-Sep-20	
	27-Sep-20	<b>Sunday</b>
5	28-Sep-20	Quotations
	29-Sep-20	
	30-Sep-20	

Week	Date	Topics
1	1-Oct-20	
	2-Oct-20	<b>Gandhi Jayanthi</b>
	3-Oct-20	Orders, offers
	4-Oct-20	<b>Sunday</b>
2	5-Oct-20	Orders, Cancellation letters
	6-Oct-20	
	7-Oct-20	
	8-Oct-20	
	9-Oct-20	
	10-Oct-20	Complaint letters
	11-Oct-20	<b>Sunday.</b>
3	12-Oct-20	Settlement letters
	13-Oct-20	
	14-Oct-20	
	15-Oct-20	
	16-Oct-20	
	17-Oct-20	Circular letters
	18-Oct-20	<b>Sunday.</b>
4	19-Oct-20	Circular letters
	20-Oct-20	
	21-Oct-20	
	22-Oct-20	
	23-Oct-20	
	24-Oct-20	Status enquiry letter
	25-Oct-20	<b>Sunday.</b>
5	26-Oct-20	<b>Vijaya Dasami</b>
	27-Oct-20	
	28-Oct-20	
	29-Oct-20	
	30-Oct-20	<b>Miladi Nabi</b>
	31-Oct-20	Collection letters introduction, meaning

Week	Date	Topics
1	1-Nov-20	<b>Sunday</b>
2	2-Nov-20	Application for a situation
	3-Nov-20	
	4-Nov-20	
	5-Nov-20	
	6-Nov-20	
	7-Nov-20	Letter of recommendation
	8-Nov-20	<b>Sunday</b>
3	9-Nov-20	Reference letter –meaning
	10-Nov-20	
	11-Nov-20	
	12-Nov-20	
	13-Nov-20	<b>Holiday</b>
	14-Nov-20	<b>Deepavali</b>
	15-Nov-20	<b>Sunday</b>
4	16-Nov-20	Revision Unit-I
	17-Nov-20	
	18-Nov-20	
	19-Nov-20	
	20-Nov-20	
	21-Nov-20	Revision Unit-II & III
	22-Nov-20	<b>Sunday.</b>
5	23-Nov-20	Assessment test
	24-Nov-20	Assessment test
	25-Nov-20	<b>Holiday</b>
	26-Nov-20	<b>Holiday</b>
	27-Nov-20	Assessment test
	28-Nov-20	Assessment test
	29-Nov-20	<b>Sunday.</b>
6	30-Nov-20	Assessment test

Week	Date	Topics
1	1-Dec-20	
	2-Dec-20	
	3-Dec-20	
	4-Dec-20	
	5-Dec-20	Correspondence with shareholders
	6-Dec-20	<b>Sunday</b>
2	7-Dec-20	Correspondence with shareholders
	8-Dec-20	
	9-Dec-20	
	10-Dec-20	
	11-Dec-20	
	12-Dec-20	Correspondence with fixed deposit holders
	13-Dec-20	<b>Sunday.</b>
3	14-Dec-20	Correspondence with government departments
	15-Dec-20	
	16-Dec-20	
	17-Dec-20	
	18-Dec-20	
	19-Dec-20	Correspondence with office staff
	20-Dec-20	<b>Sunday.</b>
4	21-Dec-20	Correspondence with customers
	22-Dec-20	
	23-Dec-20	
	24-Dec-20	
	25-Dec-20	Christmas
	26-Dec-20	Correspondence with directors and Public
	27-Dec-20	<b>Sunday.</b>
5	28-Dec-20	Correspondence with directors
	29-Dec-20	
	30-Dec-20	
	31-Dec-20	

Week	Date	Topics
1	1-Jan-21	New Year
	2-Jan-21	Reports writing introduction
	3-Jan-21	<b>Sunday</b>
2	4-Jan-21	Report style and Language
	5-Jan-21	
	6-Jan-21	
	7-Jan-21	
	8-Jan-21	
	9-Jan-21	Report on meeting, individuals, committees
	10-Jan-21	<b>Sunday</b>
3	11-Jan-21	Report on meeting and Speeches writing
	12-Jan-21	
	13-Jan-21	
	14-Jan-21	Pongal
	15-Jan-21	Thiruvalluvar Day
	16-Jan-21	Uzhavar Thirunal
	17-Jan-21	<b>Sunday.</b>
4	18-Jan-21	Role of computers in business correspondence
	19-Jan-21	
	20-Jan-21	
	21-Jan-21	
	22-Jan-21	
	23-Jan-21	Revision Unit I and II
	24-Jan-21	<b>Sunday.</b>
5	25-Jan-21	Revision Unit-III and IV
	26-Jan-21	Republic Day
	27-Jan-21	
	28-Jan-21	
	29-Jan-21	
	30-Jan-21	Revision unit V
	31-Jan-21	<b>Sunday.</b>

**Course Objectives:**

1. To enable the students to get knowledge about the various techniques of Business laws
2. To make the students Get practical skill in solving in Business laws
3. TO equips themselves in work field such as Accounts sections of various Companies

**Course Outcomes: Upon completion of this course students will have:**

1. The Students Can Possible To Shine In Future Carrier
2. The Students Improves their Capability through Learn this Subject of Business laws
3. To understand in practical merits and difficulties for managerial Decision Making

**Modes of Content Delivery:**

<b>1. Classroom/Lab Teaching</b>	
<b>2. Online Resources</b>	✓
<b>3. Slides</b>	✓
<b>4. Expert Lecture</b>	
<b>5. Group Discussion</b>	
<b>6. Seminar</b>	
<b>7. Case Study</b>	





**ST. THOMAS COLLEGE OF ARTS AND SCIENCE**  
**Lesson Plan for the Odd Semester 2020-2021**



Name of the Assistant Professor: S. MOHAMMED IMTHIAZ      Department: COMMERCE (BM)

Class and Section: I B.COM

Shift : II

**Subject: FINANCIAL ACCOUNTING**

Week	Date	Topics
1	1-Sep-20	Definition & Meaning of Final Accounts
	2-Sep-20	Sole Trading Concern
	3-Sep-20	Preparation of Final Accounts
	4-Sep-20	-
	5-Sep-20	-
	6-Sep-20	<b>Sunday</b>
2	7-Sep-20	-
	8-Sep-20	Adjustment in Preparation of Final Accounts
	9-Sep-20	Adjustment in Preparation of Final Accounts
	10-Sep-20	Adjustment in Preparation of Final Accounts
	11-Sep-20	--
	12-Sep-20	-
	13-Sep-20	<b>Sunday</b>
3	14-Sep-20	-
	15-Sep-20	Solving Final Accounts Problems
	16-Sep-20	Solving Final Accounts Problems
	17-Sep-20	Solving Final Accounts Problems
	18-Sep-20	-
	19-Sep-20	-
	20-Sep-20	<b>Sunday</b>
5	21-Sep-20	ASSESSMENT TEST - I
	22-Sep-20	ASSESSMENT TEST - I
	23-Sep-20	ASSESSMENT TEST - I
	24-Sep-20	ASSESSMENT TEST - I
	25-Sep-20	ASSESSMENT TEST - I
	26-Sep-20	<b>Holiday</b>
	27-Sep-20	<b>Sunday</b>
6	28-Sep-20	-
	29-Sep-20	Revision of Final Accounts
	30-Sep-20	Meaning of Receipt and Payment

Week	Date	Topics
1	1-Oct-20	Format of Receipt and Payment
	2-Oct-20	<b>Gandhi Jayanthi</b>
	3-Oct-20	-
	4-Oct-20	<b>Sunday</b>
2	5-Oct-20	-
	6-Oct-20	Solving Problems in Receipt and Payment
	7-Oct-20	Solving Problems in Receipt and Payment
	8-Oct-20	Solving Problems in Receipt and Payment
	9-Oct-20	-
	10-Oct-20	-
	11-Oct-20	<b>Sunday.</b>
3	12-Oct-20	-
	13-Oct-20	Solving Problems in Receipt and Payment
	14-Oct-20	Solving Problems in Receipt and Payment
	15-Oct-20	Solving Problems in Receipt and Payment
	16-Oct-20	-
	17-Oct-20	Law of variable Proportion
	18-Oct-20	<b>Sunday.</b>
4	19-Oct-20	-
	20-Oct-20	Meaning and Format of Income and Expenditure
	21-Oct-20	Solving Problems in Income and Expenditure
	22-Oct-20	Solving Problems in Income and Expenditure
	23-Oct-20	-
	24-Oct-20	Law of Return to Scale
	25-Oct-20	<b>Sunday.</b>
5	26-Oct-20	<b>Vijaya Dasami</b>
	27-Oct-20	Solving Problems in Income and Expenditure
	28-Oct-20	Solving Problems in Income and Expenditure
	29-Oct-20	Solving Problems in Income and Expenditure
	30-Oct-20	<b>Miladi Nabi</b>
	31-Oct-20	Full Revision of Unit-I Final Accounts and Income and Expenditure

<b>Week</b>	<b>Date</b>	<b>Topics</b>
1	1-Nov-20	<b>Sunday</b>
2	2-Nov-20	-
	3-Nov-20	Meaning and Format of Rectification of Errors
	4-Nov-20	Classification of Errors
	5-Nov-20	Identification and Solving of Errors
	6-Nov-20	-
	7-Nov-20	Producer's Equilibrium
	8-Nov-20	<b>Sunday</b>
3	9-Nov-20	-
	10-Nov-20	Solving problems in Rectification of Errors
	11-Nov-20	Solving problems in Rectification of Errors
	12-Nov-20	Solving problems in Rectification of Errors
	13-Nov-20	<b>Holiday</b>
	14-Nov-20	<b>Deepavali</b>
	15-Nov-20	<b>Sunday</b>
4	16-Nov-20	-
	17-Nov-20	Solving problems in Rectification of Errors
	18-Nov-20	Solving problems in Rectification of Errors
	19-Nov-20	Bank Reconciliation Statement
	20-Nov-20	-
	21-Nov-20	Format Bank Reconciliation Statement
	22-Nov-20	<b>Sunday.</b>
5	23-Nov-20	ASSESSMENT TEST - II
	24-Nov-20	ASSESSMENT TEST - II
	25-Nov-20	<b>Holiday</b>
	26-Nov-20	<b>Holiday</b>
	27-Nov-20	ASSESSMENT TEST - II
	28-Nov-20	ASSESSMENT TEST - II
	29-Nov-20	<b>Sunday.</b>
6	30-Nov-20	ASSESSMENT TEST - II

Week	Date	Topics
1	1-Dec-20	Solving Problems in Bank Reconciliation Statement
	2-Dec-20	Solving Problems in Bank Reconciliation Statement
	3-Dec-20	Solving Problems in Bank Reconciliation Statement
	4-Dec-20	
	5-Dec-20	Solving Problems in Bank Reconciliation Statement
	6-Dec-20	<b>Sunday</b>
2	7-Dec-20	
	8-Dec-20	Solving Problems in Bank Reconciliation Statement
	9-Dec-20	Solving Problems in Bank Reconciliation Statement
	10-Dec-20	Unit- III Depreciation: Introduction and format of Depreciation
	11-Dec-20	
	12-Dec-20	Solving problems in Depreciation
	13-Dec-20	<b>Sunday</b>
3	14-Dec-20	
	15-Dec-20	Solving problems in Depreciation
	16-Dec-20	Solving problems in Depreciation
	17-Dec-20	Solving problems in Depreciation
	18-Dec-20	
	19-Dec-20	Full revision of Depreciation & Introduction of Insurance claims
	20-Dec-20	<b>Sunday.</b>
4	21-Dec-20	
	22-Dec-20	Insurance claims and solving sums in insurance claims
	23-Dec-20	
	24-Dec-20	
	25-Dec-20	
	26-Dec-20	
	27-Dec-20	<b>Sunday.</b>
5	28-Dec-20	
	29-Dec-20	Insurance claims and solving sums in insurance claims
	30-Dec-20	Insurance claims and solving sums in insurance claims
	31-Dec-20	Introduction of Single Entry System

Week	Date	Topics
1	1-Jan-21	New Year
	2-Jan-21	Statement of Affairs
	3-Jan-21	<b>Sunday</b>
2	4-Jan-21	
	5-Jan-21	Solving Problems in Single Entry system
	6-Jan-21	Solving Problems in Single Entry system
	7-Jan-21	Solving Problems in Single Entry system
	8-Jan-21	
	9-Jan-21	Full revision of Single Entry System
	10-Jan-21	<b>Sunday</b>
3	11-Jan-21	
	12-Jan-21	Introduction of Hire purchase System
	13-Jan-21	Solving Problems in Hire purchase System
	14-Jan-21	Pongal
	15-Jan-21	Thiruvalluvar Day
	16-Jan-21	Uzhavar Thirunal
	17-Jan-21	<b>Sunday.</b>
4	18-Jan-21	
	19-Jan-21	Solving Problems in Hire purchase System
	20-Jan-21	Solving Problems in Hire purchase System
	21-Jan-21	Solving Problems in Hire purchase System
	22-Jan-21	
	23-Jan-21	Revision Of Unit I
	24-Jan-21	<b>Sunday.</b>
5	25-Jan-21	
	26-Jan-21	Republic Day
	27-Jan-21	Revision of Unit II
	28-Jan-21	Revision of Unit III
	29-Jan-21	
	30-Jan-21	Revision of Unit IV & V
	31-Jan-21	<b>Sunday.</b>

**Course Objectives:**

1. To enable the students to get knowledge about the various techniques of management principles
2. To make the students Get practical skill in solving Financial Problems
3. TO equips themselves in work field such as Accounts sections of various Companies

**Course Outcomes: Upon completion of this course students will have:**

1. The Students Can Possible To Shine In Future Carrier
2. The Students Improves their Capability Through Learn this Subject of Financial Accounting
3. To understand in practical merits and difficulties for managerial Decision Making

**Modes of Content Delivery:**

<b>1.ClassRoom/Lab Teaching</b>	
<b>2.Online Resources</b>	✓
<b>3. Slides</b>	✓
<b>4.Expert Lecture</b>	
<b>5.Group Discussion</b>	
<b>6.Seminar</b>	
<b>7.Case Study</b>	

IQAC Coordinator

Head of the Department

Principal



**ST. THOMAS COLLEGE OF ARTS AND SCIENCE**  
**Lesson Plan for the Odd Semester 2020-2021**



Name of the Assistant Professor: S. MOHAMMED IMTHIAZ Department: BANK MANAGEMENT

Class and Section: II B.COM

Shift : II

**Subject: MANAGEMENT ACCOUNTING**

Week	Date	Topics
1	1-Sep-20	
	2-Sep-20	Definition & Meaning of Management Account
	3-Sep-20	
	4-Sep-20	Importance & Limitation of Management Account
	5-Sep-20	Difference Between Management A/c, Cost Accounting, Financial Accounting.
	6-Sep-20	<b>Sunday</b>
2	7-Sep-20	
	8-Sep-20	
	9-Sep-20	Introduction of Financial Statement Analysis
	10-Sep-20	
	11-Sep-20	Solving Problems in Financial Statement Analysis
	12-Sep-20	Solving Problems in Financial Statement Analysis
	13-Sep-20	<b>Sunday</b>
3	14-Sep-20	
	15-Sep-20	
	16-Sep-20	Solving Problems in Financial Statement Analysis
	17-Sep-20	
	18-Sep-20	Solving Problems in Financial Statement Analysis
	19-Sep-20	Solving Problems in Financial Statement Analysis
	20-Sep-20	<b>Sunday</b>
5	21-Sep-20	ASSESSMENT TEST - II
	22-Sep-20	ASSESSMENT TEST - II
	23-Sep-20	ASSESSMENT TEST - II
	24-Sep-20	ASSESSMENT TEST - II
	25-Sep-20	ASSESSMENT TEST - II
	26-Sep-20	<b>Holiday</b>
	27-Sep-20	<b>Sunday</b>
6	28-Sep-20	-
	29-Sep-20	
	30-Sep-20	Introduction to Ratio analysis

Week	Date	Topics
1	1-Oct-20	
	2-Oct-20	<b>Gandhi Jayanthi</b>
	3-Oct-20	Solving Sums in Ratio analysis
	4-Oct-20	<b>Sunday</b>
2	5-Oct-20	
	6-Oct-20	
	7-Oct-20	Solving Problems in Ratio analysis
	8-Oct-20	
	9-Oct-20	Solving Problems in Ratio analysis
	10-Oct-20	Solving Problems in Ratio analysis
	11-Oct-20	<b>Sunday.</b>
3	12-Oct-20	-
	13-Oct-20	
	14-Oct-20	Solving Problems in Ratio analysis
	15-Oct-20	
	16-Oct-20	Solving Problems in Ratio analysis
	17-Oct-20	Introduction to Cash Flow Statement
	18-Oct-20	<b>Sunday.</b>
4	19-Oct-20	Solving Problems in Cash Flow Statement
	20-Oct-20	
	21-Oct-20	Solving Problems in Cash Flow Statement
	22-Oct-20	
	23-Oct-20	Solving Problems in Cash Flow Statement
	24-Oct-20	Solving Problems in Cash Flow Statement
	25-Oct-20	<b>Sunday.</b>
5	26-Oct-20	<b>Vijaya Dasami</b>
	27-Oct-20	
	28-Oct-20	Solving Problems in Cash Flow Statement
	29-Oct-20	
	30-Oct-20	<b>Miladi Nabi</b>
	31-Oct-20	Solving Problems in Cash Flow Statement



<b>Week</b>	<b>Date</b>	<b>Topics</b>
1	1-Nov-20	<b>Sunday</b>
2	2-Nov-20	Marginal costing
	3-Nov-20	
	4-Nov-20	Solving Sums in marginal Costing
	5-Nov-20	
	6-Nov-20	Solving Sums in marginal Costing
	7-Nov-20	Solving Sums in marginal Costing
	8-Nov-20	<b>Sunday</b>
3	9-Nov-20	Solving Sums in marginal Costing
	10-Nov-20	
	11-Nov-20	Solving Sums in marginal Costing
	12-Nov-20	
	13-Nov-20	<b>Holiday</b>
	14-Nov-20	<b>Deepavali</b>
	15-Nov-20	<b>Sunday</b>
4	16-Nov-20	Introduction to Budgetary Control
	17-Nov-20	
	18-Nov-20	Solving problems in Budgetary Control
	19-Nov-20	
	20-Nov-20	Solving problems in Budgetary Control
	21-Nov-20	
	22-Nov-20	<b>Sunday.</b>
5	23-Nov-20	Solving problems in Budgetary Control
	24-Nov-20	
	25-Nov-20	<b>Holiday</b>
	26-Nov-20	<b>Holiday</b>
	27-Nov-20	Solving problems in Budgetary Control
	28-Nov-20	Solving problems in Budgetary Control
	29-Nov-20	<b>Sunday.</b>
6	30-Nov-20	Payback period and Net Present value

Week	Date	Topics
1	1-Dec-20	
	2-Dec-20	Solving Problems in Payback period and Net Present value
	3-Dec-20	
	4-Dec-20	Solving Problems in Payback period and Net Present value
	5-Dec-20	Solving Problems in Payback period and Net Present value
	6-Dec-20	<b>Sunday</b>
2	7-Dec-20	Solving Problems in Payback period and Net Present value
	8-Dec-20	
	9-Dec-20	Revision of Unit I and Unit II
	10-Dec-20	
	11-Dec-20	Revision of Unit III and Unit IV
	12-Dec-20	Revision of Unit V
	13-Dec-20	<b>Sunday</b>
3	14-Dec-20	Online Model Examination
	15-Dec-20	Online Model Examination
	16-Dec-20	Online Model Examination
	17-Dec-20	Online Model Examination
	18-Dec-20	Online Model Examination
	19-Dec-20	Study Holiday
	20-Dec-20	<b>Sunday.</b>
4	21-Dec-20	University Examination
	22-Dec-20	University Examination
	23-Dec-20	University Examination
	24-Dec-20	University Examination
	25-Dec-20	University Examination
	26-Dec-20	University Examination
	27-Dec-20	<b>Sunday.</b>
5	28-Dec-20	University Examination
	29-Dec-20	University Examination
	30-Dec-20	University Examination
	31-Dec-20	University Examination

Week	Date	Topics
1	1-Jan-21	New Year
	2-Jan-21	University Examination
	3-Jan-21	<b>Sunday</b>
2	4-Jan-21	University Examination
	5-Jan-21	
	6-Jan-21	
	7-Jan-21	
	8-Jan-21	
	9-Jan-21	
	10-Jan-21	<b>Sunday</b>
3	11-Jan-21	
	12-Jan-21	
	13-Jan-21	
	14-Jan-21	Pongal
	15-Jan-21	Thiruvalluvar Day
	16-Jan-21	Uzhavar Thirunal
	17-Jan-21	<b>Sunday.</b>
4	18-Jan-21	
	19-Jan-21	
	20-Jan-21	
	21-Jan-21	
	22-Jan-21	
	23-Jan-21	
	24-Jan-21	<b>Sunday.</b>
5	25-Jan-21	
	26-Jan-21	Republic Day
	27-Jan-21	
	28-Jan-21	
	29-Jan-21	
	30-Jan-21	
	31-Jan-21	<b>Sunday.</b>

**Course Objectives:**

1. To enable the students to get knowledge about the various techniques of management principles
2. To make the students Get practical skill in solving management Problems
3. TO equips themselves in work field such as Accounts sections of various Companies

**Course Outcomes: Upon completion of this course students will have:**

1. The Students Can Possible To Shine In Future Carrier
2. The Students Improves their Capability Through Learn this Subject of Management Accounting
3. To understand in practical merits and difficulties for managerial Decision Making

**Modes of Content Delivery:**

<b>1.ClassRoom/Lab Teaching</b>	
<b>2.Online Resources</b>	✓
<b>3. Slides</b>	✓
<b>4.Expert Lecture</b>	
<b>5.Group Discussion</b>	
<b>6.Seminar</b>	
<b>7.Case Study</b>	

IQAC Coordinator

Head of the Department

Principal